



RENEWAL APPLICATION

Electrical Contractor or In-house Installing Work Licence – Company

You may lodge your renewal application:

By post addressed to:

Licensing Services
 Department of Mines, Industry
 Regulation and Safety
 Locked Bag 100,
 EAST PERTH WA 6892

In person at:

Customer Service
 Level 1, Mason Bird Building
 303 Sevenoaks Street
 CANNINGTON
 Hours: 8:30am to 4:30pm Monday to
 Friday

Enquiries

Telephone: (08) 6251 2000
www.dmirs.wa.gov.au

Please print neatly in BLOCK LETTERS with a black or blue pen only	
Licence Details	Company Name: _____ Licence No. EC/IH_____
Principal place of business	<i>*Required for publication on the Register. Cannot be a PO Box.</i> Street: _____ Suburb: _____ State: _____ Postcode: _____
Postal address*	<input type="checkbox"/> As above <i>*Address for correspondence from the Department</i> Street: _____ Suburb: _____ State: _____ Postcode: _____
Contact details	Work Phone: _____ Mobile Phone*: _____ Email*: _____ <i>*Required to receive courtesy renewal reminder notifications via SMS and email and other important information related to your licence</i>

Declaration
Licence holder to sign and date

Regulation 59 of the Electricity (Licensing) Regulations 1991 makes it an offence for a person to:

- falsify any matter pertaining to an application;
- provide any document or other evidence relating to qualifications or experience that is forged, false or fraudulent;
- provide any document in support of an application that is wrongfully represented as pertaining to the applicant; or
- give a false testimonial in connection with this application.

By signing this declaration, you give consent to the Electrical Licensing Board, duly authorised officers of the Department of Mines, Industry Regulation and Safety or persons acting on behalf of the Board or the Department to make enquiries and to receive and disclose any information for the purpose of determining this application.

Information for document execution: This document is to be executed on behalf of the company by either:

- a. Two directors; or**
- b. One director and one secretary; or**
- c. One director where that person is both sole director and sole secretary.**

Declaration

1. I/we authorise the Electrical Licensing Board, the Department of Mines, Industry Regulation and Safety or persons acting on behalf of the Board or the Department to make enquiries considered necessary to assess this application. I/we agree that the Board can use any or all information received pursuant to this authority for the purposes of the assessment or audit of this application;
2. Sincerely declare that this application is true and correct.

Executed for and on behalf of:
In accordance with Section 127 of the Corporations Act 2001

Name of company

Signature of director 1

Signature of director 2 / secretary (if applicable)

Name of director 1 (print)

Name of director 2 / secretary (print)

Date

Date

Credit card details remain confidential

Payment Details (Payment will appear as "WA Gov – DMIRS" on your bank statement)

Visit our [Building and Energy Fee Schedule](#) page for current application and registration fees.

Registration fee for one year

Cheque enclosed (made payable to Department of Mines, Industry Regulation and Safety)

Credit Card payment MasterCard Visa

Card Number _____ / _____ / _____ / _____ Expiry Date /

Cardholder's Name: _____ (PLEASE PRINT)

I authorise the Department to deduct the current prescribed fee, including any applicable late fee. Fees are subject to change on 1 July each year.

Cardholder's Signature: _____ Date: _____

Cardholder's contact phone number: _____

OFFICE USE ONLY

Licence No:		Department Code	<input type="checkbox"/> EC <input type="checkbox"/> IH	Chart Description	<input type="checkbox"/> Registration Fee
Total Due	\$	Link Licence to payment	Yes		