



Request for Copy or Extract of the Register

Please complete this form, save and email to bclicensing@dmirs.wa.gov.au or fax to (08) 6251 1501.

Name			
Address			
Telephone		Email	

1. Copy of a register

<input type="checkbox"/> Builder (\$61.05)	<input type="checkbox"/> Painter (\$61.05)
<input type="checkbox"/> Building Surveyor (\$61.05)	<input type="checkbox"/> Plumber (\$61.80)
<input type="checkbox"/> Building Service register limited to a class of building service contractor (\$61.05)	
<input type="checkbox"/> Additions/deletions to a building service register (\$61.05) from _____ (specify date)	

2. Copy of a single entry

<input type="checkbox"/> Builder (\$61.05)	<input type="checkbox"/> Painter (\$61.05)
<input type="checkbox"/> Building Surveyor (\$61.05)	<input type="checkbox"/> Plumber (\$61.80)
Name of licence or registration holder (individual, company or partnership)	

3. Format required

<input type="checkbox"/> Uncertified copy (excel)	<input type="checkbox"/> Certified copy
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Building services include builders, building surveyors, and painters.

4. Fee payable

Please ensure the payment slip over the page is completed.

	\$61.05 x number requests: _____	=	\$ _____
	\$61.80 x number requests: _____	=	\$ _____
	Total	=	\$ _____



Payment methods



In person

Pay by cash, cheque, money order, credit or debit card at the Customer Service counter.

Building and Energy
 Level 1, 303 Sevenoaks Street
 Cannington WA 6107

Office hours are:
 Mon–Fri 8:30 am to 4:30 pm.



By email

Pay by credit card using the payment slip on the form. Scan your request forms and attachments and email to:

bclicensing@dmirs.wa.gov.au



By fax

Pay by credit card using the payment slip on the form. Fax your request form to the Building and Energy:

(08) 6251 1501



BPAY and online payment are not available for this request



OFFICE USE

PAYMENT

Copy or extract of register fee

\$61.05 per copy of building service register or entry.

\$61.80 per copy of plumbers licensing register or entry.

Payment method

Cash

Cheque

Money order

Credit card

Card authorisation

ABN: 69 410 335 356

Visa

Mastercard

Card number	Expiry date
Name on card	Amount payable \$
Cardholder's signature	Date
Cardholder's contact phone number	