|  |  |
| --- | --- |
| Building Services Levy  Remittance Advice | **Form 81** |

Use of this form

This form is for use by permit authorities remitting the Building Services Levy to the Building Commission. Please remit the levy and submit this form with supporting information by the 14th day of each month reporting on the previous month’s levy collection, even if there were no transactions in the reporting period. The permit authority collection fee is GST exempt. Refer to A New Tax System (Goods And Services Tax) Regulations 1999 Reg. 81.10.01(1)(f).

Permit authority

|  |  |  |
| --- | --- | --- |
|  | ABN |  |

Contact at permit authority

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Phone or mobile |  |
| Email |  | | |

**Levy reconciliation**  **Check for zero transactions in reporting period**

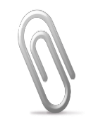
|  |  |  |  |
| --- | --- | --- | --- |
| **ONLY GRANTED: Permits, certificates and approvals** | | **Number** | **Levy collected** |
| Building permits | |  | $ |
| Demolition permits | |  | $ |
| Occupancy Permit or Building Approval Certificate – (s.47, 49, 50 or 52) | |  | $ |
| Unauthorised works (s.51) | |  | $ |
| **Total** | |  | **[A] $** |
|  | | |  |
| **Permit authority collection fee** | | | **Fee retained** |
| Number of transactions |  | @ $5.00 each | $ |
| **Collection fee** | |  | **[B] $** |
| **AMOUNT REMITTED** | | **[A] minus [B]** | **$** |

Period of collection

|  |  |  |  |
| --- | --- | --- | --- |
| From | / / | To | / / |
|  | *dd/mm/yy* |  | *dd/mm/yy* |

Remittance method

|  |  |  |
| --- | --- | --- |
| EFT | Cheque | No remittance – zero transactions |



Supporting information  Attached

Required by Regulation 22 of the Building Services (Complaint Resolution and Administration) Regulations 2011.   
For example a report with a list of permits: including permit number, site address and monies paid etc.

Authorisation

|  |  |  |
| --- | --- | --- |
|  |  |  |
| *Signature of authorised officer* |  | *Date of remittance* |