



Application to Register as a Nominee for an Electrical Contractor's or In-House Installing Work Licence

(This form is valid until 30 June 2018)

	Please print neatly in BLOCK LETTERS with a black or blue pen only
Please enter details of the licence on which you wish to be registered as a nominee	Licence number on which you wish to be registered as nominee: Electrical Contractor (EC): _____ OR In-House Installing Work Licence (IH): _____ Employer Trading Name: _____ Postal Address: _____ Suburb: _____ State: _____ Postcode: _____
To be completed by the person applying in capacity of the Nominee	Requirement of Nominee Regulation 36 of the Electricity (Licensing) Regulations 1991 requires that the applicant, or at least one person in the employ of the applicant, is the holder of a current Western Australian Electrician's Licence and that that person has, to the satisfaction of the Electrical Licensing Board, completed the following modules of the electrical contractor training program: <ul style="list-style-type: none"> • Operation (Electrical) Legislative Requirements; and • Electrical Requirements. Please indicate the name of the Nominee who complies with the above requirements: Title: <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss Surname: _____ Given Names: _____ Date of Birth: _____ Electrician's Licence No: _____
Provide details of current residential address	Residential Address: _____ Suburb: _____ State: _____ Postcode: _____
If same as above address, write "as above"	Postal Address: _____ Suburb: _____ State: _____ Postcode: _____
Provide all relevant details	Home Phone: _____ Work Phone: _____ Mobile Phone: _____ Facsimile: _____ Email: _____
Recognition of current, or previous, eligibility as Nominee	If you are currently, or have previously been within the past two years, a nominee on an electrical contractor's or in-house electrical installing licence in Western Australia, please complete the following details: EC No: _____ and/or IH No: _____ Name in which licence was issued: _____ Date licence or Nominee status expired: _____
This section must be completed	Declaration In accordance with regulation 59 of the Electricity (Licensing) Regulations 1991, I declare that the information in this application and any documentation attached by me is complete and true to the best of my knowledge. Nominee (Applicant) Signature: _____ Date: _____ Management Representative Name: _____ Management Representative Signature: _____ Date: _____

<p>All required information is to be submitted for this application to be accepted</p>	<p>Application Checklist - please check:</p> <p><input type="checkbox"/> Evidence of successful completion of the Nominee modules of the Electrical Contractor's Training Program Not required if been a nominee representative on a WA Electrical Contractor's Licence/In-House Installing Work Licence within the past two years.</p> <p><input type="checkbox"/> Electrical Contractors Licence - \$396.00 Application Fee to register as a nominee</p> <p><input type="checkbox"/> In-house Electrical Installing Work licence - \$243.00 Application Fee to register as a nominee</p> <p><input type="checkbox"/> Proof of identification (minimum of 100 points) in accordance with the attached Fact Sheet</p>
<p>Credit card details submitted as payment remain confidential at all times</p>	<p>Payment Details</p> <p><input type="checkbox"/> Cash payment (please do not send cash through Australian Post)</p> <p><input type="checkbox"/> Cheque enclosed (made payable to Department of Mines, Industry Regulation and Safety)</p> <p><input type="checkbox"/> Credit Card payment <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa</p> <p>Please Note: Application forms cannot be accepted by email. Please deliver in person to our Cannington Office or send by Australia Post to EnergySafety Locked Bag 14 Cloisters Square WA 6850.</p> <p>Card Number _____ / _____ / _____ / _____ Expiry Date <input type="text"/> / <input type="text"/></p> <p>Cardholder's Name: _____ Amount \$ <input type="text"/></p> <p style="text-align: center;"><small>(PLEASE PRINT)</small></p> <p>Cardholder's Signature: _____</p>
<p>Licensing Office Use Only</p>	<p>Reference Number:</p> <p>EC / IH _____</p>



Proof of identity of applicants for an electrical or gas worker's licence

Fact Sheet

The Licensing Office of EnergySafety maintains a database of licensed electrical and gas operatives and ensures that the information is accurate and confidential, protecting operatives against the possible fraudulent use of their name.

Applicants for an electrical or gas worker's licence in Western Australia must prove their identity. This fact sheet explains the requirements for an applicant to prove his or her identity.

Before an electrical or gas worker's licence will be issued, applicants must prove their identity by presenting as many documents from the following lists so as to score a minimum of 100 points. The documentation provided may be a photocopy of the original document.

Credit Cards, Debit Cards or Bank Statements cannot be accepted for proof of identification.

At least one document provided must show the signature of the applicant.

Name of the signatory verified from one of the following: 70 POINTS

- Birth Certificate / Birth Card issued by the Registry of Births, Deaths and Marriages
- Australian Citizenship Certificate
- International Travel Document / Current Passport
- Expired passport which has not been cancelled and was current within the preceding 2 years
- Other document of identity having the same characteristics as a passport (Eg this may include some diplomatic documents and some documents issued to refugees)

Note: Additional points cannot be scored for more than one document.

Name of signatory verified from one of the following (but only where they **contain a photograph or signature** that can be matched to the signatory) 40 POINTS

- A licence or permit issued under a law of the Commonwealth, a State or Territory.
- An identification card issued to a public employee (with photo or signature)
- An identification card issued by the Commonwealth, a State or Territory as evidence of the person's entitlement to a financial benefit (with photo or signature)
- An identification card issued to a student at a secondary or tertiary education institution (with photo or signature)
- Australian drivers licence

Name and Address of signatory verified from any of the following: 35 POINTS

- Document verifying employment (A current employer, or a previous employer within the last 2 years)
- Document from a rating authority (eg land rates)

Name of signatory verified from any of the following: 25 POINTS

Marriage Certificate (for maiden name only)

- Council Rates Notice
- Telephone Account
- Medicare Card
- Records of Public Utility
- Transperth Smartrider cards (for students only)

Name and Date of Birth verified from any of the following: 25 POINTS

- Records of primary, secondary or tertiary educational institution attended by the signatory within the last 10 years.
- Records of a professional or trade association of which the signatory is a member.
- Proof of Age Card
- Foreign Driver's Licence