



Declaration of Lost or Stolen Licence, Permit or Certificate of Registration (Electrical)

(This form is valid until 30 June 2019)

PLEASE NOTE INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

Please ensure you have provided all required information and supporting documentation as per the application checklist. Failure to submit a completed application will result in the cancellation of your application and loss of the application fee.

Please print neatly in **BLOCK LETTERS** with a black or blue pen only

Applicant Details

Title: Mr Mrs Ms Miss

Surname: _____

Given Names: _____

Date of Birth: _____

Licence Number: _____

Provide details of current residential address

Residential Address: _____

Suburb: _____ State: _____ Postcode: _____

If same as above address, write "as above"

Postal Address: _____

Suburb: _____ State: _____ Postcode: _____

Provide email address details if available

Home Phone: _____ Work Phone: _____

Mobile Phone: _____ Facsimile: _____

Email: _____

Provide a brief description of the circumstances surrounding the loss

Details of Loss

I, _____ declare that my

- Electrical Licence (A4)
- Electrical Certificate of Registration (Licence Card)
- Electrical Permit
- Training Record and Logbook (Red)
- Training Record and Logbook (Purple)
- Electrical Contractors or In-House Installing Work Licence Certificate of Registration (inc Nominees)
- Electrical Contractors or In-House Installing Work Licence (A4)

was lost / stolen on _____ / _____ / _____ in the following circumstances:

Proof of Identification	<input type="checkbox"/> Proof of identification (minimum of 100 points) in accordance with the attached Fact Sheet.
All required information is to be submitted for this application to be accepted	<p>Completed Application – Please check</p> <p>Incomplete applications will not be accepted. This application must be accompanied by the following:</p> <input type="checkbox"/> Proof of identification (minimum of 100 points) in accordance with the attached Fact Sheet. <input type="checkbox"/> Electrical Workers - A non-refundable application fee of \$47.25. <input type="checkbox"/> Electrical Contractors/In-House Installing Work Licence holders - A non-refundable application fee of \$60.90. <p>Note: An applicant is exempt from paying the application fee if the licence has been stolen and the applicant can produce a current Police Report in relation to the theft.</p>
Sign and date before submitting application	<p>Declaration</p> <p>In accordance with regulation 59 of the Electricity (Licensing) Regulations 1991, I declare that the information in this application or any documentation attached by me is complete and true to the best of my knowledge.</p> <p>Signature: _____ Date: _____</p>
Credit card details submitted as payment remain confidential at all times	<p>Payment Details</p> <input type="checkbox"/> Cheque enclosed (made payable to Department of Mines, Industry Regulation and Safety) <input type="checkbox"/> Credit Card payment <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa <p>Card Number ____ / ____ / ____ / ____ Expiry Date <input type="text"/> / <input type="text"/></p> <p>Cardholder's Name: _____ (PLEASE PRINT)</p> <p><i>I authorise the Department to deduct the current prescribed fee, including any applicable late fee, for an application for an electrical licence or gas permit.</i></p> <p>Cardholder's Signature: _____ Date : _____</p>



Proof of identity of applicants for an electrical or gas worker's licence

Fact Sheet

The Licensing Office maintains a database of licensed electrical and gas operatives and ensures that the information is accurate and confidential, protecting operatives against the possible fraudulent use of their name.

Applicants for an electrical or gas worker's licence in Western Australia must prove their identity. This fact sheet explains the requirements for an applicant to prove his or her identity.

Before an electrical or gas worker's licence will be issued, applicants must prove their identity by presenting as many documents from the following lists so as to score a minimum of 100 points. The documentation provided may be a photocopy of the original document.

Credit cards, debit cards or bank statements cannot be accepted for proof of identification.

AT LEAST ONE DOCUMENT PROVIDED MUST SHOW THE SIGNATURE OF THE APPLICANT.

Name of the signatory verified from one of the following:

70 POINTS

- Birth certificate / Birth card issued by the Registry of Births, Deaths and Marriages
- Australian Citizenship certificate
- International travel document / Current passport
- Expired passport which has not been cancelled and was current within the preceding 2 years
- Other document of identity having the same characteristics as a passport (e.g. this may include some diplomatic documents and some documents issued to refugees)

Note: Additional points cannot be scored for more than one document.

Name of signatory verified from one of the following (but only where they contain a photograph or signature that can be matched to the signatory):

40 POINTS

- A licence or permit issued under a law of the Commonwealth, a State or Territory
- An identification card issued to a public employee (with photo or signature)
- An identification card issued by the Commonwealth, a State or Territory as evidence of the person's entitlement to a financial benefit (with photo or signature)
- An identification card issued to a student at a secondary or tertiary education institution (with photo or signature)
- Australian driver's licence

Name and Address of signatory verified from any of the following:

35 POINTS

- Document verifying employment (A current employer, or a previous employer within the last 2 years)
- Document from a rating authority (e.g. land rates)

Name of signatory verified from any of the following:

25 POINTS

- Marriage certificate (for maiden name only)
- Council rates notice
- Telephone account
- Medicare card
- Records of Public Utility
- Transperth Smartrider cards (for students only)

Name and Date of Birth verified from any of the following:

25 POINTS

- Records of primary, secondary or tertiary educational institution attended by the signatory within the last 10 years
- Records of a professional or trade association of which the signatory is a member
- Proof of Age card
- Foreign driver's licence