

# Overview

This section provides a review of the year, highlighting the Department of Commerce's broad strategic directions and priorities, key issues and achievements. The Overview section also details the department's role and the services it provides, its organisational structure, Ministerial arrangement, the legislation it is responsible for administering, its shared responsibilities and performance management framework.

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## Director General's year in review

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I am pleased to present the Department of Commerce's Annual report for the 2014–15 financial year. The report once again sets out the department's performance and achievements over the past 12 months.

With its six operational and two corporate divisions, the work of the department delivers a diverse array of services to the Western Australian community, all of which strive to ensure consumer and workplace protection and safety while encouraging and fostering industry innovation and growth.

Against the back drop of the challenging fiscal conditions Western Australia has faced over the past year, the department, in 2014–15, has again delivered a number of commendable reforms, initiatives and programs.

In many ways, the 2014–15 achievements are a testament to the long and distinguished career of Mr Brian Bradley, PSM, who was Director General of the department throughout the reporting period. Brian led this Department from 2001 until July this year, when he retired after fifty years of service in the Western Australian public sector. Throughout his career within the public sector, both within this department and across the other agencies in which he worked, Brian served Western Australia with distinction and dedication and he leaves behind him an impressive legacy. Brian afforded all members of the Corporate Executive genuine support and guidance throughout our respective working relationships and we wish him a long and happy retirement.

During Brian's last year with the department, the progression of important and significant regulatory reform and renewal was again a focus.

In November 2014, the [Consumer Protection Legislation Amendment Act 2014](#) commenced, implementing a range of important reforms to reduce red tape for businesses in a range of industries by streamlining administrative processes and removing redundant provisions.

From 1 May 2015, Western Australia adopted the Plumbing Code of Australia, bringing the state's plumbing standards into alignment with those of the rest of the nation's states and territories. The changes brought about by the adoption of these standards have provided Western Australian plumbers with greater flexibility to innovate and deal efficiently with problems that did not fit the previous prescriptive standards.

New provisions of the [Retirement Villages Amendment Regulations 2015](#) and the [Fair Trading \(Retirement Villages Code\) Regulations 2015](#) commenced in April 2015 and brought in reforms that improved the protection of prospective residents of retirement villages by mandating matters that must and must not be included in new residence contracts and also introducing new disclosure measures to increase transparency and consistency in the financial information given to residents.

In addition to regulatory reform, during the reporting period the department undertook a range of initiatives to inform and educate the community.

Following bushfires in the Perth Hills region ignited by fallen private power poles the EnergySafety Division worked with network operators and the public to improve the safety of these private power poles. It circulated a discussion paper to electrical contractors and industry bodies, setting out a planned approach to pole selection and overhead cable selection.

The EnergySafety Division also released a discussion paper in February 2015 concerning the issue of working on live electrical equipment and seeking industry opinion on placing a mandatory prohibition on electrical work on or near live electrical installations and equipment, subject to some specified exemptions to improve the overall safety performance of electrical workers. Following a positive response from the industry the EnergySafety Division is now finalising drafting parameters to formalise this prohibition.

The department also pursued new and innovative ways to educate and assist our stakeholders.

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In September 2014 the department launched the [iRentWA smartphone app](#) which provides tenants of residential properties with a range of tools to help throughout their tenancy. It also contains a wealth of information for tenants and property managers about their rights and responsibilities in relation to Western Australia's residential tenancy laws.

In February 2015 WorkSafe launched the Small Business Safety web page to help small businesses comply with their workplace safety and health obligations. The webpage provides small businesses with a wealth of safety information and a tailored checklist of the work safety issues in their workplace.

A continued focus of the department across its regulatory functions is the maintenance of a rigorous compliance and enforcement program through which it strives to encourage and, if necessary, enforce compliance with the consumer and employment laws that it administers.

In 2014–15 the WorkSafe Division focused its compliance program on nationally agreed priority industries and in doing so completed more than 8,029 investigations and issued more than 12,044 improvement notices. It also completed a number of key proactive team projects targeting hazards in the industry sectors of concern. The aim of these projects was to raise awareness and provide information on how to make workplaces safe.

In April 2015 the Building Commission commenced a formal risk-based audit program for registered builders to complement its other inspection and audit services. The audits examine the administrative and technical aspects of the building process undertaken by registered builders to assess compliance with relevant building legislation.

Our continued commitment to fair and equitable workplaces was witnessed through the recovery of \$519,501 in unpaid employee entitlements through the First Step, Conciliation, Investigation and Prosecution functions delivered by our Labour Relations Division.

In addition to our regulatory functions, the department also continues to play a role in facilitating investment in Western Australian industrial and innovative capacity. The Local Industry Participation Framework, administered by the Industry and Innovation Division, is designed to assist local industry receive full, fair and reasonable opportunity to participate in major resource projects taking place throughout the State. Since the introduction of the Framework in July 2011, more than \$62.9 billion in publicly announced contracts has been awarded to local suppliers with over 220,000 employment positions estimated to have been maintained or created as a result.

Additionally the department continued to provide support to Western Australian small and medium-sized enterprises assisting them improve their capability and capacity to supply resource projects and major markets, through the Industry Facilitation and Support Program (IFSP). Since the IFSP was launched in 2011 the department has assisted more than 227 local suppliers, including 152 regional businesses, to undertake a range of business improvement activities.

In what has been a transitional period amid structural and savings reviews, the department is striving to strengthen its organisational capacity through the improvement of our business services and systems, including online services. Embracing new technology and incorporating it into our everyday way of doing things is something that we are working towards and as such the reporting period saw the introduction of a number of web initiatives which have provided better access to the department's information online and more opportunity for our stakeholders to interact with us via the internet.

## Acknowledgements

The past year saw additional changes to the department's Corporate Executive, with the departures of Julie de Jong from the Industry and Innovation Division and Robert (Bob) Horstman from the Labour Relations Division. They each brought strong advocacy and expertise to their respective fields and on behalf of the department I thank them for their outstanding contributions and valued perspectives.

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In closing, I would also like to thank the dedicated and skilled people who work here at the Department of Commerce. The achievements and performance of the department, as detailed in the pages of this report, are a testament to their continued commitment and professionalism to ensuring the resources we are entrusted with have maximum impact in benefitting the Western Australian community.



Anne Driscoll  
A/Director General  
Department of Commerce

## About the department

The Department of Commerce (the department) maintains a vital role in facilitating a business environment that is productive, innovative, fair and safe. It works to create a contemporary, diversified economy that provides for the growth, safety and protection of the Western Australian community.

In 2014–15 the department comprised the following eight divisions:

- Building Commission;
- Consumer Protection;
- Corporate Services;
- Energy Safety;
- Industry and Innovation;
- Labour Relations;
- WorkSafe; and
- Office of the Director General.

### Our vision

A business environment that is productive, innovative, fair and safe.

### Our mission

To create a contemporary, diversified economy that provides for the growth, safety and protection of the community.

### Our values

- integrity and professionalism;
- making a difference;
- value our people and their contribution; and
- innovation.

### Enabling legislation

The Department of Commerce is established as a department under section 35 of the [Public Sector Management Act 1994](#).

### Responsible Minister

In 2014–15 the Department of Commerce was responsible to the Hon Michael Mischin, MLC, Attorney General and Minister for Commerce.

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## Our services

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The department delivers services through divisions that focus on particular areas of its responsibilities. The key functions of the department's eight divisions are as follows.

### Building Commission

- registers or licenses builders, painters, building surveyors, plumbers and construction contracts adjudicators;
- audits and inspects registered building service providers, investigates breaches of legislation and provides a dispute resolution service;
- sets and monitors standards for building and plumbing services;
- develops and provides industry policy and legislation; and
- provides information and advice for industry and consumers.

### Consumer Protection

- provides information and advice to consumers and traders about their rights and responsibilities;
- helps consumers resolve disputes with traders;
- monitors compliance with consumer protection legislation;
- investigates complaints about unfair trading practices;
- prosecutes unscrupulous traders;
- regulates and licenses a range of business activities; and
- develops, reviews and prepares amendments to legislation that protects consumers.

### Corporate Services

- provides financial and administrative services;
- provides information technology support services;
- delivers human resource management services;
- coordinates risk and business continuity management; and
- delivers corporate information services.

### Energy Safety

- administers electricity and gas technical and safety legislation, and provides policy and legislative advice to government;
- enforces safety and technical standards for electricity and gas networks;
- monitors reliability and quality of gas supplies and investigates consumer related complaints;
- sets and enforces safety standards for consumers' electrical and gas installations and appliances;
- licenses electrical contractors, electrical workers and gas fitters and carries out accident investigations; and
- promotes electrical and gas safety in industry and the community.

### Industry and Innovation

- supports industry development through innovation, commercialisation and participation;
- facilitates strategic investment in industrial and innovative capacity;
- facilitates fit for purpose strategic industrial, research and digital infrastructure;
- manages industry and innovation programs and projects; and
- supports the Technology and Industry Advisory Council.

### Office of the Director General

- provides corporate development services including policy development, performance evaluation and corporate reporting;
- provides internal audit services and undertakes and assists in some investigations as required;
- coordinates the department's Aboriginal Employment Strategy;
- coordinates ministerial services for the department; and
- provides administrative support to operational divisions.

### Labour Relations

- responsible for the coordination, governance and management of public sector labour relations;
- lead agency in the development, implementation and application of public sector wages policy;
- provides policy and legislative advice to government;
- provides labour relations services to and on behalf of government and public sector employers;
- provides information and education services to private sector employees and employers on their employment rights and obligations; and
- investigates complaints from employees about breaches of State awards, agreements and industrial laws.

### WorkSafe

- administers occupational safety and health legislation and provides policy and legislative advice to government;
- provides education and information to employers and employees to assist in preventing work-related injury and disease and improving work safety and health performance; and
- enforces occupational safety and health law and assists with the resolution of issues in workplaces.

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## Our Corporate Executive for 2014–15

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### **Brian Bradley PSM**

#### **Director General (retired)**

Following 50 years of service within the Western Australian public sector Brian Bradley PSM, retired at the end of July 2015. Brian worked for WorkSafe for more than 20 years and was appointed as Commissioner of WorkSafe Western Australia in October 1998. In 2002, Brian was appointed as the inaugural Director General of the Department of Commerce (formerly the Department of Consumer and Employment Protection) after acting in the position since June 2001.

He was the deputy chair of the Western Australian Commission for Occupational Safety and Health, a member of the WorkCover Western Australia Authority Board and a member of the Legal Aid Commission. He was also the Western Australian member on the Australian Safety and Compensation Council from 2005 to 2009, and up until his retirement was the Western Australian member of Safe Work Australia. Brian was awarded the Public Service Medal in 2003 for his contribution to safety and health in Western Australia.

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### **Anne Driscoll**

#### **Executive Director, Consumer Protection Division, Commissioner for Consumer Protection and Prices Commissioner**

Anne Driscoll was appointed the Executive Director for the Consumer Protection Division in August 2008 and holds the statutory position of Commissioner for Consumer Protection and Prices Commissioner. Since graduating from The University of Western Australia with a Bachelor of Arts majoring in psychology and commerce, Anne has gained experience in numerous public sector roles.

Anne worked in the employment and training sector for the Commonwealth Government for more than 20 years involved in both direct service delivery and major funding grants. In 1999, Anne joined the Consumer Protection Division's executive management team as the Director of Business Services with responsibility for the regulation of credit providers, mortgage brokers, charities and property agents. Since becoming Commissioner for Consumer Protection, Anne also chaired the National Consumer Affairs Regulators Committee at the time the Australian Consumer Law was developed and has served as a member of the Medical Board of Western Australia.

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### **Peter Gow**

#### **Executive Director, Building Commission Division, Building Commissioner**

Peter Gow was appointed as the Executive Director of the Building Commission Division in July 2009. Peter has degrees in Engineering and Arts from The University of Western Australia and has post graduate qualifications in management from Deakin University. He commenced his career as a structural engineer with the Public Works Department in Western Australia and has extensive experience in building design, construction and project management.

From project work, Peter specialised in construction contracts and dispute resolution. In 2003, Peter was appointed to head the Office of Policy and Planning in the Department of Housing and Works where he was responsible for construction industry and housing policy, corporate development and strategic planning and building codes and regulation. Since July 2009, he has led the Building Commission Division to progress building regulation reform. Peter has served on the national Built Environment Industry Innovation Council, the board of the Australian Housing and Urban Research Institute and is the Western Australian government representative on the Australian Building Codes Board.

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## **Ken Bowron**

### **Executive Director, EnergySafety Division, Director of Energy Safety**

Ken Bowron is the Executive Director of the EnergySafety Division and holds the statutory position of Director of Energy Safety, which is responsible for all electricity and most gas-related technical and safety regulation in the state. Ken has 40 years' broad experience in the Western Australian energy industry.

His experience includes his tenure in the EnergySafety Division and senior management roles in generation, networks and the supply of energy services to customers in metropolitan, rural and remote areas. He is an electrical engineer with post-graduate business qualifications. He has extensive regulatory, technical and managerial experience, ranging across planning, design, construction, operations and maintenance of power generation and transmission and distribution systems.

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## **Robert (Bob) Horstman**

### **Executive Director, Labour Relations Division**

**1 July 2014 –28 December 2014 (retired)**

Bob Horstman was appointed as the Executive Director of the Labour Relations Division in June 2009, having initially been appointed as Acting Executive Director in April 2008. He worked in all three directorates of the division in a variety of roles for 27 years. From 2001 to 2006, Bob was seconded from the department to the Minister's office responsible for State industrial relations as the Principal Labour Relations Policy Advisor.

In this role he was responsible for providing advice on industrial relations, occupational safety and health and workers' compensation issues. During his career Bob taught, researched and published in the fields of both industrial relations and human resources management in various tertiary education institutions in Australia and the United Kingdom. Bob holds a master's degree in Industrial Relations from Warwick University in the United Kingdom and had 10 years' experience in various industrial relations roles in private sector organisations in the United Kingdom.

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## **Kristin Berger**

### **A/Executive Director, Labour Relations Division**

**27 January 2015 - current**

Kristin Berger was appointed as the Acting Executive Director of the Labour Relations Division in January 2015 after leading the Public Sector Directorate of the Division since April 2012. Kristin holds a master's degree in Industrial Relations and Personnel Management from the University of London.

Kristin has more than 30 years' experience in the labour relations field working in industrial tribunals, unions, higher education and the public sector. Kristin has lectured at The University of Western Australia, Murdoch University and Edith Cowan University on Australian and international industrial relations, strategic human resource management and organisational behaviour and worked as a consultant providing industrial relations and human resource management services for various State and federal public sector agencies. She joined the department in 2002.

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## Lex McCulloch

### Executive Director, WorkSafe Division, Commissioner of WorkSafe Western Australia

Lex McCulloch commenced as the Executive Director of the WorkSafe Division and Commissioner of WorkSafe Western Australia in February 2011. Lex has a Social Work Degree from Curtin University and has been in the Western Australian public sector since 1978, when he joined the Department for Community Welfare in Moora.

Lex has worked in a variety of locations across the State including Derby, Kalgoorlie, Port Hedland and Perth. Lex's various roles in a number of government agencies have provided him with a range of experience such as leading restructuring processes and delivering on significant projects, all of which have been aimed at improving the wellbeing of people in Western Australia.

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## Julie de Jong,

### Executive Director, Industry and Innovation Division

1 July 2014 - September 2014

Julie de Jong was the Executive Director of the Industry and Innovation Division in 2011, after being initially appointed as Acting Executive Director in 2009. Prior to the establishment of the Department of Commerce, Julie was the Director of the Office of Science, Technology and Innovation Industries Directorate in the Department of Industry and Resources. Julie resigned from the Executive Director position in September 2014 to take up a position with the Department of Mines and Petroleum.

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## Sandra Draper

### Manager, Industry and Innovation Division (From October 2014)

Sandra acted as the Manager of the Industry and Innovation Division from October 2014, following the departure of Julie de Jong. Sandra first joined the State Public Service in 2000 with the then Department of Commerce and Trade as a Client Liaison Manager.

Sandra has a wide range of experiences in economic development, and strategic development, investment attraction, international trade facilitation, cluster development, innovation and small to medium enterprises support. Through her work within the Innovation and Commercialisation branch of the division Sandra has been involved in the successful launch of the Innovation Centre at Technology Park and the continuing management of the technology precincts at Bentley and Henderson.

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## Alan Jackson

### Executive Director, Corporate Services Division

Alan Jackson commenced in his current position at the Department of Commerce in October 2004. Previously, he has worked in the public, private and tertiary education sectors. Alan's career included nine years as a former management and organisational development consultant working with large public and private sector organisations throughout Australia. Prior to joining the department, he was the Director, Corporate Services at the Department of Treasury and Finance for four years.

Alan completed the Executive Fellows Program of the Australian and New Zealand School of Government and holds Associate Fellow and Certified Professional membership status for the Australian Institute of Management and the Australian Human Resource Institute. He has a master's degree in Commerce from Curtin University and has previously lectured at both Curtin University and Edith Cowan University.

# Operational structure

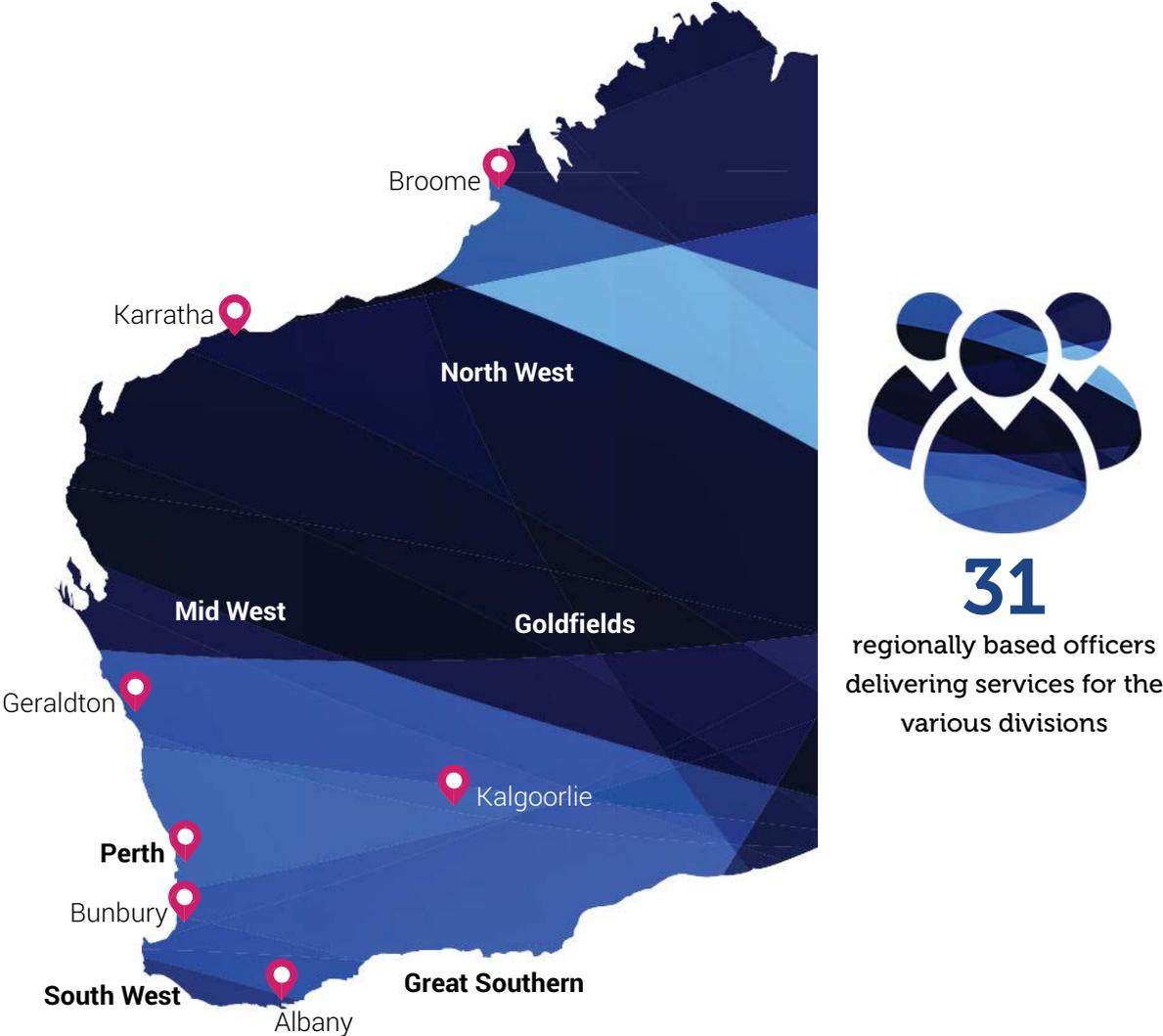
As at 30 June, 2015



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## Our regional services

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**Figure 1: Location of regional offices**

The department has offices located in Albany, Broome, Bunbury, Geraldton, Kalgoorlie, and Karratha that provide a range of services to regional Western Australians (Figure 1, Location of regional offices). There are currently 31 regionally based officers delivering services for the various divisions of the department. Services to regional areas and communities are supplemented by division specific initiatives to meet identified needs or to support core operational activities. These activities see additional specialist employees operate in the regions.

A service delivery arrangement exists between the State of Western Australia and the Commonwealth for the delivery of a range of services to Christmas Island and Cocos (Keeling) Islands. These services to the Indian Ocean Territories are fully funded by and performed on behalf of the Commonwealth Government under enabling legislation.

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## Administered legislation

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As at 30 June 2015, the department administered 78 Acts of Parliament, listed below. Reviews of legislation, regulations and codes of practice ensure the changing needs and expectations of the community are met, and that the regulatory framework is relevant. A full description of the scope and intent of these Acts is contained on the department's website at [www.commerce.wa.gov.au](http://www.commerce.wa.gov.au)

[\*Architects Act 2004\*](#)

[\*Associations Incorporation Act 1987\*](#)

[\*Auction Sales Act 1973\*](#)

[\*Building Act 2011\*](#)

[\*Building Services \(Complaint Resolution and Administration\) Act 2011\*](#)

[\*Building Services \(Registration\) Act 2011\*](#)

[\*Building Services Levy Act 2011\*](#)

[\*Business Names \(Commonwealth Powers\) Act 2012\*](#)

[\*Business Names Act 1962\*](#)

[\*Charitable Collections Act 1946\*](#)

[\*Chattel Securities Act 1987\*](#)

[\*Churches of Christ, Scientist, Incorporation Act 1961\*](#)

[\*Commercial Tenancy \(Retail Shops\) Agreements Act 1985\*](#)

[\*Competition Policy Reform \(Taxing\) Act 1996\*](#)

[\*Competition Policy Reform \(Western Australia\) Act 1996\*](#)

[\*Conspiracy and Protection of Property Act 1900\*](#)

[\*Construction Contracts Act 2004\*](#)

[\*Construction Industry Portable Paid Long Service Leave Act 1985\*](#)

[\*Consumer Affairs Act 1971\*](#)

[\*Co-operatives Act 2009\*](#)

[\*Credit \(Administration\) Act 1984\*](#)

[\*Credit \(Commonwealth Powers\) Act 2010\*](#)

[\*Credit \(Commonwealth Powers\) \(Transitional and Consequential Provisions\) Act 2010\*](#)

[\*Credit Act 1984\*](#)

[\*Debt Collectors Licensing Act 1964\*](#)

[\*Decimal Currency Act 1965\*](#)

[\*Disposal of Uncollected Goods Act 1970\*](#)

[\*Distress for Rent Abolition Act 1936\*](#)

[\*Dividing Fences Act 1961\*](#)

[\*Electricity Act 1945\*](#)

[\*Employment Agents Act 1976\*](#)

[\*Employment Dispute Resolution Act 2008\*](#)

[\*Energy Coordination Act 1994 \(Part 2 and 3\)\*](#)

[\*Energy Safety Act 2006\*](#)

[\*Energy Safety Levy Act 2006\*](#)

[\*Fair Trading Act 1987\*](#)

[\*Fair Trading Act 2010\*](#)

[\*Finance Brokers Control Act 1975\*](#)

[\*Fremantle Buffalo Club \(Incorporated\) Act 1964\*](#)

[\*Gas Standards Act 1972\*](#)

[\*Gas Supply \(Gas Quality Specifications\) Act 2009 \(Part 5, Division 2\)\*](#)

[\*Growers Charge Act 1940\*](#)

[\*Hire Purchase Act 1959\*](#)

[\*Home Building Contracts Act 1991\*](#)

[\*Industrial Relations Act 1979\*](#)

[\*Industry and Technology Development Act 1998\*](#)

[\*Labour Relations Reform Act 2002\*](#)

[\*Land Valuers Licensing Act 1978\*](#)

[\*Law Reform \(Common Employment\) Act 1951\*](#)

[\*Limited Partnership Act 1909\*](#)

[\*Long Service Leave Act 1958\*](#)

[\*Metric Conversion Act 1972\*](#)

[\*Minimum Conditions of Employment Act 1993\*](#)

[\*Motor Vehicle Dealers Act 1973\*](#)

[\*Motor Vehicle Repairers Act 2003\*](#)

[\*New Tax System Price Exploitation Code \(Taxing\) Act 1999\*](#)

[\*New Tax System Price Exploitation Code \(Western Australia\) Act 1999\*](#)

[\*Occupational Safety and Health Act 1984\*](#)

[\*Personal Property Securities \(Commonwealth Laws\) Act 2011\*](#)

[\*Petroleum Products Pricing Act 1983\*](#)

[\*Petroleum Retailers Rights and Liabilities Act 1982\*](#)

[\*Plumbers Licensing Act 1995\*](#)

[\*Public and Bank Holidays Act 1972\*](#)

[\*Real Estate and Business Agents Act 1978\*](#)

[\*Residential Parks \(Long-Stay Tenants\) Act 2006\*](#)

[\*Residential Tenancies Act 1987\*](#)

[\*Retail Trading Hours Act 1987\*](#)

[\*Retirement Villages Act 1992\*](#)

[\*Sale of Goods Act 1895\*](#)

[\*Sale of Goods \(Vienna Convention\) Act 1986\*](#)

[\*Settlement Agents Act 1981\*](#)

[\*Street Collections \(Regulation\) Act 1940\*](#)

[\*Sunday Entertainments Act 1979\*](#)

[\*Transfer of Incorporation \(HBF and HIF\) Act 2009\*](#)

[\*Travel Agents Act 1985\*](#)

[\*Western Australian Aged Sailors, Soldiers and Airmen's Relief Fund Act 1932\*](#)

[\*Western Australian Products Symbol Act 1972\*](#)

[\*Workforce Reform Act 2014\*](#)

## Performance management framework

### Outcome Based Management framework

Table 1 below illustrates the relationship between the department's services and desired outcomes and the Government's goals to which it contributes.

**Table 1: Relationship to the Government's goals: 2014–15 Outcome Based Management framework**

Government's goals	Agency level government desired outcome	Services
<b>Results-Based Service Delivery</b> Greater focus on achieving results in key service delivery areas for the benefit of all Western Australians.	<b>Outcome 1</b> A fair trading environment that protects consumers and traders in Western Australia.	<b>Service 1: Consumer Protection</b> The provision of consumer protection advice, information, education and business regulation services to the Western Australian community.
<b>Social and Environmental Responsibility</b> Ensuring that economic activity is managed in a socially and environmentally responsible manner for the long-term benefit of the State.	<b>Outcome 2</b> A community with workplaces operated in a safe and fair manner and where buildings are safe and efficient.	<b>Service 2: Safety and Employment Protection and Construction Standards</b> The provision of advice, information, education and regulation services to the Western Australian community in the areas of: occupational safety and health; energy safety; labour relations and construction standards.
<b>Financial and Economic Responsibility</b> Responsibly managing the State's finances through the efficient and effective delivery of services, encouraging economic activity and reducing regulatory burdens on the private sector.	<b>Outcome 3</b> Western Australia industry is competitive in targeted priority and emerging sectors.	<b>Service 3: Industry and Technology</b> Contributes to the State's economy by promoting industry and technology. Services include: <ul style="list-style-type: none"> <li>• supporting industry development through research and infrastructure;</li> <li>• promoting Western Australian industry opportunities and capabilities; and</li> <li>• providing policy development advice.</li> </ul>

### Changes to the Outcome Based Management framework

Treasurer's instruction 904 requires disclosure of changes in agency level government desired outcomes, services and key performance indicators. There were no changes to the department's Outcome Based Management framework for the 2014–15 reporting year.

## Shared responsibilities

The Department of Commerce contributes to the delivery and reporting of a number of whole-of-government and cross-agency initiatives. These initiatives have shared accountability for their successful implementation. The shared responsibilities with other agencies, detailed in Table 2, are reported against the 2014–15 Resource Agreement established between the responsible Minister, Director General and Treasurer. Further information regarding Resource Agreement reporting is available in the [Agency Performance](#) section of this report.

**Table 2: Shared responsibilities with other agencies in 2014–15**

<b>Initiative</b>	Managing Fatigue in the Commercial Vehicle Sector.
<b>Related outcome</b>	A community in which workplaces are operated in a safe and fair manner.
<b>Contributing agencies</b>	<ul style="list-style-type: none"> <li>• Department of Commerce (WorkSafe Division)</li> <li>• Western Australia Police</li> <li>• Main Roads Western Australia</li> <li>• Department of Transport</li> <li>• Explosives and Dangerous Goods section of Resources Safety at the Department of Mines and Petroleum.</li> </ul>
<b>Report against target</b>	<b>Target:</b> Participation in four joint AUSTRANS road block operations.
	<b>Result:</b> WorkSafe inspectors surpassed the set target by participating in five joint road block operations during 2014–15, at locations in and around Upper Swan, Kwinana, Bindoon, Northam and Chidlow. This year's initiative was particularly successful with 156 investigations conducted and 16 improvement notices and four prohibition notices issued.
<b>Initiative</b>	Project Sunbird
<b>Related outcome</b>	Reduction of consumer and business harm through identification of scam victims, intervention to assist victims, interruption of the flow of funds to West Africa, intelligence from victim and offender data, investigation leading to prosecuting offenders.
<b>Contributing agencies</b>	<ul style="list-style-type: none"> <li>• Department of Commerce (Consumer Protection Division)</li> <li>• WA Police Major Fraud Squad</li> </ul>
<b>Report against target</b>	<b>Target:</b> Educate consumers and businesses on relationship fraud and advance fee fraud; intervene in fraud transactions; influence relevant financial business' practices to limit fraudulent transaction capabilities, strengthen collaboration with other agencies including ACCC, State consumer protection agencies, Australian Federal Police and Nigerian Economic and Financial Crimes Commission.
	<b>Result:</b> From July 2014 to June 2015 the total number of first and second letters sent was 880 and 379 respectively. During the relevant evaluation period for 2014–15, 78 per cent of people who received a letter stopped sending funds to West Africa.

<b>Initiative</b>	The Broadband Working Group	
<b>Related outcome</b>	Oversee all interactions between State Government agencies and the National Broadband Network (NBN).	
<b>Contributing agencies</b>	<ul style="list-style-type: none"> <li>• Department of Commerce (Industry and Innovation Division)</li> <li>• Department of Regional Development</li> <li>• Department of the Premier and Cabinet</li> <li>• Department of Planning</li> <li>• Department of Finance</li> <li>• Department of State Development</li> <li>• Department of Transport</li> <li>• Technology and Industry Advisory Committee</li> </ul>	
<b>Report against target</b>	<i>Target:</i>	Brief State Government on implications for Western Australia from the NBN Review. Review is expected to be completed by July 2014.
	<i>Result:</i>	The function of this forum is being assessed and has been deferred until further notice. The working group has not convened since March 2014.

<b>Initiative</b>	The Regional Mobile Communications Project	
<b>Related outcome</b>	As Contracting Agency, action the Regional Mobile Communications Project obligations established with the Department of Regional Development	
<b>Contributing agencies</b>	<ul style="list-style-type: none"> <li>• Department of Commerce (Industry and Innovation Division)</li> <li>• Department of Regional Development</li> <li>• Department of Parks and Wildlife (formerly the Department of Environment and Conservation)</li> <li>• Department of Fire and Emergency Services</li> <li>• Western Australia Police</li> <li>• WA Country Health Service</li> <li>• Department of Finance</li> <li>• WA Local Government Association</li> <li>• Regional Development Council</li> </ul>	
<b>Report against target</b>	<i>Target:</i>	Complete all remaining sites in accordance with agreed extension arrangements.
	<i>Result:</i>	Project completed with 113 mobile towers being established.

<b>Initiative</b>	Harmonisation of Government Use of Radio in 400Mhz band
<b>Related outcome</b>	As Lead Agency, agree with 70 contributing agencies to implement a plan to harmonise 10,000 radio licences, in accordance with the government use of radio communications.
<b>Contributing agencies</b>	<ul style="list-style-type: none"> <li>• Department of Commerce (Industry and Innovation Division)</li> <li>• Western Australia Police</li> <li>• Department of Fire and Emergency Services</li> <li>• Department of Parks and Wildlife (formerly the Department of Environment and Conservation)</li> <li>• Department of the Premier and Cabinet</li> <li>• St Johns Ambulance</li> <li>• Western Power</li> <li>• Surf Life Saving</li> <li>• Water Corporation</li> <li>• Several Local Councils</li> </ul>
<b>Report against target</b>	<p>Facilitate compliance by Western Australian Government Users with 400Mhz Band Plan Transition.</p> <p><b>Target:</b> Transition Plan for government users will be implemented in accordance with Australian Communications and Media Authority (ACMA) guidelines and staged financial transitional arrangements.</p> <hr/> <p><b>Result:</b> The majority of agencies have complied with the Australian Communications and Media Authority's (ACMA) Milestone 1 of narrow-banding, or, due to cost implications have had extensions to complete this task, approved by the ACMA. A significant number of agencies have already complied with Milestone 3 of transitioning to 10MHz split, which, for the metropolitan area, is due by 31 December 2015. All new licences are being placed in the Harmonised Government Spectrum.</p>

Additional information on jointly delivered services with other organisations is provided at [Appendix 1: Agreements](#) of this report.