

## Application for building permit – certified

Building Act 2011, section 14, 16  
Building Regulations 2012, regulation 4, 16

PERMIT AUTHORITY  
USE ONLY

Reference number

Permit authority

**1. Property this application relates to**

Property street address (provide lot number where street number is not known)	Unit no	Street no	Level	Lot no
	Street name		Street type	Street suffix
	Suburb		State	Postcode
Certificate of title (if known)	Volume		Folio	

Local government area (if different from permit authority)

Is this lot vacant?  Yes  No

**2. Details of building work**

Project name (if any)				
Description of the building(s) and building work				
Main use of building(s)				
Building Code of Australia (BCA) class of the building(s) (refer to the certificate of design compliance)	Main BCA class			
	Secondary BCA class (for multi-purpose buildings)		Third BCA class (for multi-purpose buildings)	
Type of work	<input type="checkbox"/> New building/structure	<input type="checkbox"/> Alteration/addition	<input type="checkbox"/> Refurbishment/fit out	
	<input type="checkbox"/> Relocation of a building to this site	<input type="checkbox"/> Change of use/conversion		

Type of building or incidental structure (if a Class 10)	<input type="checkbox"/> Swimming pool/spa	<input type="checkbox"/> Garage	<input type="checkbox"/> Patio
	<input type="checkbox"/> Carport	<input type="checkbox"/> Shed	<input type="checkbox"/> Fence/wall
	<input type="checkbox"/> Retaining wall	<input type="checkbox"/> Water tank	<input type="checkbox"/> Other

Number of dwellings relocated TO this site from another site

Type of structure  Detached (free standing)  Attached to another structure

Number of residential dwellings to be created	<input style="width: 100%;" type="text"/>	Number of storeys of the highest building (above ground)	<input style="width: 100%;" type="text"/>
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Number of basement storeys of the building (below ground)	<input style="width: 100%;" type="text"/>	Estimated value of building work (including GST)	<input style="width: 100%;" type="text"/> \$
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Floor area to be created (m <sup>2</sup> )	<input style="width: 100%;" type="text"/>	Site (lot) area (m <sup>2</sup> )	<input style="width: 100%;" type="text"/>
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What are the main materials used in the building work?	<b>Floor</b> <input type="checkbox"/> Concrete <input type="checkbox"/> Timber <input type="checkbox"/> Steel <input type="checkbox"/> Other	<b>Exterior walls</b> <input type="checkbox"/> Brick (double) <input type="checkbox"/> Brick (veneer) <input type="checkbox"/> Concrete/stone <input type="checkbox"/> Fibre cement <input type="checkbox"/> Timber <input type="checkbox"/> Curtain glass <input type="checkbox"/> Steel <input type="checkbox"/> Aluminium <input type="checkbox"/> Other	<b>Roof cover</b> <input type="checkbox"/> Tiles <input type="checkbox"/> Concrete <input type="checkbox"/> Fibre cement <input type="checkbox"/> Steel <input type="checkbox"/> Aluminium <input type="checkbox"/> Other	<b>Wall frame</b> <input type="checkbox"/> Brick/block <input type="checkbox"/> Concrete <input type="checkbox"/> Timber <input type="checkbox"/> Steel <input type="checkbox"/> Aluminium <input type="checkbox"/> Other
	If 'other' please specify			

Intended owner of the completed building	<input type="checkbox"/> Private sector <input type="checkbox"/> Government sector	Is this application for a stage of a multi-stage building project?	<input type="checkbox"/> Yes <input type="checkbox"/> No
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Is a performance solution to a building standard proposed for the building work?  Yes  No

### 3. Owner details

Where there are multiple owners, please attach a list with the names and signatures of each owner. If each of those owners requires a copy of the building permit, please also provide forwarding details for each owner.

<b>Owner's name</b>				
Street address (provide lot number where street number is not known)	Unit no	Street no	Level	Lot no
	Street name		Street type	Street suffix
	Suburb	State	Postcode	Country (if not Australia)
<b>OR</b>				
PO Box address	PO Box no			
	Suburb	State	Postcode	Country (if not Australia)
Email address				
Phone/fax	Phone no		Fax	
	Owner's signature*			Date

\*If you are authorised to sign on behalf of the owner, please provide your written legal authorisation with your application. Owner's signature is not required for Class 1 or Class 10 buildings or incidental structures.

### 4. Builder details

<b>Builder's name</b>				
Street address (provide lot number where street number is not known)	Unit no	Street no	Level	Lot no
	Street name		Street type	Street suffix
	Suburb	State	Postcode	Country (if not Australia)
<b>OR</b>				
PO Box address	PO Box no			
	Suburb	State	Postcode	Country (if not Australia)
Email address				
Phone/fax	Phone no		Fax	
	<input type="checkbox"/> Registered building contractor (provide registration number below)			

Registration number or owner-builder approval number	<input type="checkbox"/> Approved owner-builder (attach owner-builder approval from the Building Services Board and provide owner-builder approval number below)	
	<input type="checkbox"/> Public Authority	
	<input type="checkbox"/> Other (building work under \$20,000, or where registered building contractor not required)	
Builder's signature	Registration / approval number (if relevant)	
	Name (print)	
	Signature	Date

**5. Applicant details**

Who is the applicant? (Tick one box)

<input type="checkbox"/> Owner	<input type="checkbox"/> Builder	<input type="checkbox"/> Other
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If 'Other' was selected above, complete the following details:

**Applicant's name**

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Street address (provide lot number where street number is not known)

Unit no	Street no	Level	Lot no
Street name		Street type	Street suffix
Suburb	State	Postcode	Country (if not Australia)

**OR**

PO Box address

PO Box no			
Suburb	State	Postcode	Country (if not Australia)

Email address

Phone no	Fax

Phone/fax

## 6. Statement by applicant

I understand that a building permit cannot be granted unless:

1. All the prescribed information is provided with this application, including a certificate of design compliance signed by a registered building surveyor.
2. In accordance with section 20 of the *Building Act 2011* and regulation 18 of the Building Regulations 2012:
  - all relevant prescribed authorities have been obtained and have been or are being complied with; and
  - all prescribed notifications have been given.

**Provide evidence of compliance with approvals given.**

3. For Class 2 to Class 9 buildings only, where required by the regulations: In accordance with section 20 of the *Building Act 2011* and regulation 18 of the Building Regulations 2012, the plans and specifications specified in the certificate of design compliance have been given to the FES Commissioner.
4. All consents or court orders have been obtained if part of a building or incidental structure is proposed to be placed beyond the boundaries of the works land.

Does the proposed work encroach on other land?  Yes  No

If yes, has consent or a court order been obtained?  Yes  No

**Attach a copy of each consent (form BA20) or court order obtained.**

5. All consents or court orders have been obtained if the building work may adversely affect land beyond the boundaries of the works land.

Does the proposed work adversely affect other land?  Yes  No

If yes, has consent or a court order been obtained?  Yes  No

**Attach a copy of each consent (form BA20) or court order obtained.**

6. If the proposed building work is for a Class 1 or Class 10 building or incidental structure that includes performance solutions to building standards, details have been provided with this application.

**Provide details of each performance solution not shown on the plans and specifications.**

Applicant's signature

Name (print)	
Signature	Date