



Building Services Board Policy

Owner-builder courses

OBJECTIVE

The objective of this policy is to guide members of the Building Services Board (the Board), officers with powers delegated by the Board and Licensing Services staff in making appropriate, consistent and legally defensible decisions in relation to applications for owner-builder approval under the *Building Services (Registration) Act 2011*.

SCOPE

The policy applies to applications for owner-builder approval made under section 45(1) of the *Building Services (Registration) Act 2011*.

CONTEXT

In relation to owner-builder approvals, the *Building Services (Registration) Act 2011* provides as follows:

43. Application for owner-builder approval

- (1) An individual who is the owner of land may apply to the Board for approval to carry out owner-builder work on the land.
- (2) The application must be —
 - ...
 - (b) accompanied by —
 - (i) evidence that the applicant is the owner of the land; and
 - (ii) evidence that the applicant or, if there is more than one applicant, at least one of the applicants, has sufficient knowledge of the duties and responsibilities of an owner-builder; ...
- (3) For the purposes of subsection (2)(b)(ii) evidence that a person —
 - (a) has successfully completed an owner-builder course prescribed by the regulations within the period prescribed by the regulations; or
 - (b) is a building service practitioner registered in a class of building service practitioner prescribed by the regulations for the purposes of this section,is to be taken to evidence that the person has sufficient knowledge of the duties and responsibilities of an owner-builder.

POLICY PRINCIPLES

Generally

The following policy does not constrain the Board's capacity to depart from this policy as appropriate in the circumstances for any particular owner-builder approval application.

Owner-builder course

The Building Services (Registration) Regulations 2011 do not prescribe an owner-builder course. In the absence of a prescribed course, the Building Services Board will accept documentary proof that the applicant has completed an owner-builder course relevant to Western Australian legislation, within 2 years of the date of the application, as evidence that the applicant has sufficient knowledge of the duties and responsibilities of an owner-builder.

POLICY IMPLEMENTATION

Licensing Services will process owner-builder applications in a manner which confirms to this policy and inform applicants of this policy.

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