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| Building Services Levy | FORM 83 |
| Refund Request – Permit Authorities | |

This form is for use by permit authorities when Building Services Levy has been remitted to the Building and Energy division in error.

Please note: The levy **will not be refunded** if the building permit or certificate has been granted or issued.

Contact details – for enquiries about this request

|  |  |
| --- | --- |
| Name: | |
| Permit authority: | |
| Postal address: |  |
| Email: |  |
| Phone: |  |

Building permit/certificate details (if applicable)

|  |  |  |
| --- | --- | --- |
| Applicant’s name: | |  |
| Site address: |  | |
| Permit/application number: | Application date: | |
| Levy amount remitted (after collection fee deducted) | $ | |
| Date remitted |  | |
| Confirm building permit/certificate was not issued | Confirmed | |
| Evidence attached | Confirmed | |

**Non-permit related remittance error**

|  |  |
| --- | --- |
| Amount remitted in error | $ |
| Date remitted |  |
| Correct remittance amount | $ |
| Evidence attached | Confirmed |

Refund

|  |  |
| --- | --- |
| Amount to refund (after collection fee deducted) | $ |
| Account name: | |
| Account number: | BSB: |
| Financial institution: | |

By cheque ($50+ only)

Submit

Please email the completed form and attachment/s to [BE.levy@dmirs.wa.gov.au](mailto:BE.levy@dmirs.wa.gov.au).