



Government of **Western Australia**  
Department of **Commerce**  
**Labour Relations**

Our Ref: WM/0104/2000  
Enquiries: Labour Relations Adviser

CIRCULAR TO DEPARTMENTS AND AUTHORITIES NO. 17 OF 2011

**CHRISTMAS AND COCOS ISLANDS – DISTRICT AND TRAVELLING ALLOWANCE**

This Circular replaces Circular 14 of 2008

**Travelling Allowance**

Travelling allowances for Christmas and Cocos Islands have been reviewed and adjusted. The new rates are effective from the first pay period commencing on or after the dates provided below:

***Christmas Island***

<b>Accommodation involving an overnight stay:</b>	<b>1 July 2009</b>	<b>1 July 2010</b>	<b>1 July 2011</b>
In a hotel or motel (inclusive of accommodation, meals and incidentals)	\$244.40	\$273.30	\$273.30
At other than a hotel or motel (meals and incidentals only)	\$121.90	\$128.30	\$128.30

***Cocos Islands***

<b>Accommodation involving an overnight stay:</b>	<b>1 July 2009</b>	<b>1 July 2010</b>	<b>1 July 2011</b>
In a hotel or motel (inclusive of accommodation, meals and incidentals)	\$236.90	\$243.30	\$243.30
At other than a hotel or motel (meals and incidentals only)	\$121.90	\$128.30	\$128.30

Incidental expenses and meal reimbursements are calculated in accordance with Items 2 and 13 of Schedule I - Travelling, Transfer and Relieving Allowance of the *Public Service Award 1992 (PSA)*.

## District Allowance for Christmas Island

The district allowance for Christmas Island has been adjusted in accordance with the official Perth Consumer Price Index as published by the Australian Bureau of Statistics for the twelve months preceding the end of the March quarter of the relevant year.

The new district allowance rates are effective from the first pay period commencing on or after the dates provided in the following table:

	1 July 2009	1 July 2010	1 July 2011
Employees with dependants	\$7793	\$8056	\$8267
Employees without dependants	\$3897	\$4028	\$4134

This Circular does not apply to awards and agreements that contain a district allowance for Christmas Island. In these circumstances the allowance should only be varied in accordance with the provisions of the relevant awards and agreements.

**The methodology for calculating district allowance rates for employees working on Christmas Island is currently under review. Any changes in the methodology will be reflected in a replacement to this Circular.**

Only employees employed at the date this Circular is issued are entitled to the district and travelling allowance increases. The rates provided may require agencies to adjust payments made since the first pay period commencing on or after 1 July 2009.

If you require further information, please contact your agency's Labour Relations Adviser.



**BOB HORSTMAN  
EXECUTIVE DIRECTOR  
LABOUR RELATIONS**

**22 December 2011**