



**APPLICATION FOR APPROVAL OF PROPOSED ALTERATION TO RULES
 (change of active membership provisions or conversion of co-operative)**

Fm30 P

Date Received

Section 103

Instructions

Please complete in BLOCK LETTERS. Attach extra pages if needed. All references to dates should be in DD/MM/YYYY format.

Privacy Statement – Please Read

The Department of Mines, Industry Regulation and Safety, Consumer Protection Division (Consumer Protection) is collecting information on this form for the purposes of the **Co-operatives Act 2009** (the Act).

In accordance with the Act, a register of this information and any documents lodged with the Registrar will be available for inspection by the public upon payment of a prescribed fee. In other instances, information on this form can be disclosed without your consent where authorised or required by law.

Part 1 – Application Details

**Section 1
 Application
 Details**

Name of Co-operative:

.....

Co-operative Registration Number:

Rule(s) affected by the alteration(s)(if not adopting total new rules):

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The way in which the proposed alterations are to be implemented by Special Resolution: *(choose one of the options below)*

By members in a general meeting.

The proposed date of the general meeting is: ___ / ___ / _____

By postal vote

The proposed closing date of the postal vote is: ___ / ___ / _____

By special postal vote

The proposed closing date for the special
 postal vote is : ___ / ___ / _____

Date notice of special resolution due to be given to members: ___ / ___ / _____

Part 2 – Applicant Contact Details

Applicant Name, Address and Contact Details

Title: Mr Mrs Ms Miss Other (specify).....

Name of Applicant.....

Address.....

.....

Suburb..... State Postcode

Phone ()..... Fax ().....

Email:

Part 3 – Checklist and Declaration

I have been authorised by the board of the above co-operative to lodge this application.
I confirm that the rules comply with section 98 of the Act.

I have attached the following (*tick as appropriate*):

- a) A copy of the proposed alteration(s) to the co-operatives rules;
- b) A statement detailing the reasons for the alteration(s);
- c) A copy of the proposed notice of special resolution;

Please Note: Section 177(3) requires that several notices are sent to all members with notice of the special resolution. The resolution is not validly passed unless the co-operative has complied with that requirement.

I certify that all information contained in this application is true and correct.

Name of Authorised Person.....

Signature Date ___ / ___ / _____

Lodgement Details

Please Note

This application must be lodged at least 21 days (or a shorter period the Registrar may allow in a particular case) before notice of the special resolution is to be given to members.

This application should be accompanied by the relevant fee prescribed in the regulations. Please complete *Form 99* for payment and attach to this application.

If you wish to seek a shorter period please lodge *Form 12* with the prescribed fee.

The proposed alterations do not take effect until they are passed by special resolution and have been registered with the Registrar pursuant to s106 of the Act.

Should you require further assistance please contact our office on 1300 304 074

Lodgement by Mail:

Department of Mines, Industry Regulation and Safety
Consumer Protection Division
Associations & Charities Branch
Locked Bag 100
EAST PERTH WA 6892

Lodgement in Person:

Department of Mines, Industry Regulation and Safety
Consumer Protection Division
Level 1, Mason Bird Building
303 Sevenoaks Street
CANNINGTON WA