



REQUEST FOR A DUPLICATE LICENCE/CERTIFICATE

Requestor Details – This request must be made from the licence holder or an authorised contact (i.e. director, partner) of the entity.

Name	
Postal Address	
Email Address	
Telephone Number	

Please provide full details of the licence/certificate you are requesting a copy of	Licence/Certificate number _____ If you do not know the number check online at www.commerce.wa.gov.au/CP/licencesearch
	Reason for request (select only one) Lost <input type="checkbox"/> Destroyed <input type="checkbox"/> Stolen <input type="checkbox"/> Other _____
	Please visit www.commerce.wa.gov.au/CP/licensingfees and go to the relevant industry section for the current fee. Where a certificate has been stolen no fee is payable on provision of a police report number. If applicable, please provide _____. Cheques should be made payable to the Commissioner for Consumer Protection, otherwise complete the credit card details section below.

Requestor's Signature: _____

If you require assistance completing this form please call 1300 304 064 during normal office hours.

Your request can be lodged:

By post addressed to: Department of Mines, Industry Regulation and Safety Consumer Protection Licensing Locked Bag 100 EAST PERTH WA 6892	In person at: Department of Mines, Industry Regulation and Safety Level 1, Mason Bird Building 303 Sevenoaks Street CANNINGTON	In person at: Department of Mines, Industry Regulation and Safety Level 2, Gordon Stephenson House 140 William Street PERTH
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CREDIT CARD PAYMENT DETAILS – Duplicate licensing document

Card Type Visa Mastercard (Only Visa and Mastercard accepted)

Card Number

Card Holder Please print

Expiry Date / *I authorise the Department to deduct the current prescribed fee.*

Signature / Authorisation Date