



Registration

Painting practitioner (set 2)

Form 19

Use of this form

This form is to be used by people applying to be registered as painting practitioners with the Building Services Board.

In Western Australia the *Building Services (Registration) Act 2011* provides for registration in two classes of painter, painting practitioner and painting contractor.

Set 2

Set 2 is the registration pathway for applicants who have completed the Course in Painters' Registration or equivalent qualification, five years of experience carrying out painting work.

If you have not completed this course or equivalent course and experience, you may be able to register under another pathway.

Registration as a painting practitioner

A registered painting practitioner may:

- use a prescribed title such as *registered painting practitioner*, and
- be a nominated supervisor for a registered painting contractor.

When considering an application for registration as a painting practitioner the Board considers:

- your qualifications and experience;
- your fitness and propriety; and
- any other requirements prescribed by the Building Services (Registration) Regulations 2011.

Registration as a painting practitioner does not authorise a person to provide services as a painting contractor.

Registration as a painting contractor

A person, partnership or company must be registered as a painting contractor to:

- contract with others to provide services as a painter with a value of \$1,000 or more and the painting work is located within the area of the Board's jurisdiction; or
- use a prescribed title such as *registered painting contractor*.

Period of registration

If the Board approves your application, registration will be granted for a period of three years.

Registration and application fees

Two fees are payable with this application, a registration fee and a non-refundable application fee.

The application fee.

The registration fee is for three years.

GST is not payable on the application or registration fee.

If the Board does not grant your registration, the registration fee will be refunded.

Registration requirements

To be considered for registration you must:

- provide a complete application including payment of application and registration fees;
- have the required qualifications and experience;
- be a fit and proper person to be registered; and
- comply with any other requirements.

Complete your application

Your application cannot be processed unless all sections are completed, all attachments provided and fees paid.

Incomplete applications

The Department cannot assess incomplete applications. If your application is incomplete at the time of lodgement, you will be requested to provide outstanding or additional information. If you do not provide the information by the date stated in the request, your application will be lapsed or refused. The application fee will not be refunded.

How to lodge and pay

Pay for and lodge your application including attachments:



By post

Pay by credit card using the payment slip on the form or pay by cheque or money order made payable to –

Department of Mines, Industry
Regulation and Safety

Licensing Services Branch

Locked Bag 100
EAST PERTH WA 6892



In person

Lodge your application and pay by cash, cheque, money order or card at the customer service counter.

Applications will not be assessed for completeness upon lodgement. Your application will be assessed following allocation to a Licensing Officer

Level 1, 303 Sevenoaks Street
CANNINGTON WA 6107

Office hours are:

Mon–Fri 8:30am to 4:30pm.



In person (drop off only service)

Department of Mines, Industry
Regulation and Safety
Level 2, Gordon Stephenson House
140 William Street, PERTH



BPAY and online payment are not available for this application.



Fax and email lodgement are not available for this application.

Return of documents

The Department does not return documents lodged with applications. If you need a copy of your application or attached documents, please make a copy before you lodge your application

Certified copies

If you are providing a copy of a document with your application rather than the original it must be a certified copy. To have a copy certified you must show a copy of the document, together with the original document to a person who is an authorised witness.

The witness must:

- certify the copy is a true copy of the document produced to me on <date>;

- place their signature, together with their full name, and their qualification to be a witness, immediately adjacent to the words of certification.

Professionals in the following occupations, who must not be related to the applicant, are authorised to certify documents:

- Accountant
- Bank Manager
- Chemist
- Dentist
- Doctor
- Justice of the Peace
- Lawyer
- Local Government Councillor
- Minister of Religion
- Police Officer
- Post Office Manager
- Public Servant
- Real Estate Agent

A complete list of authorised witnesses is available in Schedule 2 of the *Oaths, Affidavits and Statutory Declarations Act 2005*.

After your application is lodged

The Department will confirm receipt of your application. If you do not receive an acknowledgement of your application within 15 business days, please contact the Department on 1300 489 099.

The Licensing Services branch will thoroughly assess your application and will contact referees to verify information provided.

When satisfied that your application is complete and payment is received, the Department may refer your application to the Board for a decision.

State Administrative Tribunal review of Board decisions

The decision to refuse an application for registration is a reviewable decision. If you disagree with the Board's decision in relation to your registration application, you may apply to the SAT for a review of the decision.

More information

If you need more information about the status of your application or about practitioner registration generally please contact Licensing Services on 1300 489 099 or email be.licensing@dmirs.wa.gov.au.



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19

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CHECKLIST

Use this checklist reminder to ensure that you complete all parts of your application and attach all necessary supporting documents.

- Proof of identification - 100 points supplied
- Fitness and propriety questions 1-11 answered and if necessary, documents attached
- Australian police check – less than three months old attached
- Certificate for 52202 course in Painters' Registration or equivalent qualification attached
- Statement of painting work signed and attached
- References verifying record of experience attached if applicable
- Declaration signed and dated
- Payment made

PAYMENT

CREDIT CARD PAYMENT DETAILS

(Payment will appear as "WA Gov – DMIRS" on your bank statement)

Card Type Visa Mastercard (Only Visa and Mastercard accepted)

Card Number

Card Holder Please print

Expiry Date / *I authorise the Department to deduct the current prescribed fee**

Signature / Authorisation Date

Cardholder's contact phone number:

*Fees are subject to change on 1 July of each year

ABN: 69 410 335 356

Office Use only

Application No. (NEW):	Department Code	PP	Chart Description	<input type="checkbox"/> Paint App Fee Prac Initial <input type="checkbox"/> Paint Reg Fee Prac Ind Initial
Total Fee	\$			

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Your application cannot be assessed unless all sections are completed and all attachments are provided.

Personal details

Salutation	<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Ms	<input type="checkbox"/> Other please specify
Family name				
First name				
Other name(s)			Date of birth	
Have you been known by any other names?	<input type="checkbox"/> No <input type="checkbox"/> Yes			



If you answered 'yes' above, attach a separate page with full details. Attached

Principal place of business address – required for publication in the register. It cannot be a post office box.

Street			
Suburb		State	Postcode

Address for service – required for the purpose of serving documents. It cannot be a post office box number. As above

Street			
Suburb		State	Postcode

Postal address – address for correspondence from the Department.

As above

Street			
Suburb		State	Postcode

Contact details

Phone (home)	()	Phone (work)	()
Phone (mobile)*			
Email *			

***Required** to receive courtesy renewal reminder notifications by SMS and email and other important information relevant to your registration

PROOF OF IDENTITY



Provide proof of your identity by attaching certified copies of two or more documents making a total of at least 100 points. At least one document must include photo identification.

Points allowed	Document	Points	Office use
70 points	<input type="checkbox"/> Birth certificate (not an extract) <input type="checkbox"/> Current passport <input type="checkbox"/> Australian citizenship certificate		
40 points - for first document from this category. 25 points - for additional documents from this category.	<input type="checkbox"/> Current Australian issued licence or permit card e.g. Driver's licence <input type="checkbox"/> Current Australian government issued identification card <input type="checkbox"/> Australian tertiary student identification		
35 points A document from this set must show your name and current residential address.	<input type="checkbox"/> Mortgage document held by an Australian financial body <input type="checkbox"/> Australian Land Title Office record <input type="checkbox"/> Document from the Credit Reference Association of Australia		
25 points	<input type="checkbox"/> Australian public utility bill, rates notice or bank statement <input type="checkbox"/> Credit or debit card issued by Australian banking or credit institution <input type="checkbox"/> Medicare card <input type="checkbox"/> Marriage certificate (for maiden name only) or change of name certificate		
Total points			

FITNESS AND PROPRIETY

- | | | | |
|----|---|------------------------------|-----------------------------|
| 1 | Have you ever been refused registration as a painter by a registration board or similar body in any Australian state or territory? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2 | Have you ever been refused a registration or occupational licence, other than as a painter, by a registration board or similar body in any Australian state or territory? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3 | Has your registration with any registration board ever been suspended or cancelled, other than for non-payment of registration? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4 | Have you ever been disciplined by any registration board? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 5 | Are you currently the subject of disciplinary proceedings by any registration board, including any preliminary investigation or action that might lead to disciplinary proceedings? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 6 | Have you ever been the subject of an order made by the State Administrative Tribunal? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 7 | Have you been a director or officer, of a corporation which has been the subject of disciplinary proceedings for contravention of the <i>Building Act 2011</i> , <i>Building Services (Registration) Act 2011</i> or the <i>Building Services (Complaint Resolution and Administration) Act 2011</i> or the <i>Home Building Contracts Act 1991</i> ? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 8 | Have you ever been disqualified from being a director of a company? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 9 | Have you ever been a director or officer of a company that has been declared an insolvent? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 10 | Have you ever been declared bankrupt? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 11 | Are there any other matters which may be relevant to your suitability for registration about which the Board should be informed? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |



If you answered 'yes' to any of questions 1 to 11 above, please attach details and if appropriate, a list of cases. If you prefer you may place these attachments in a sealed envelope marked with your name. A "yes" response will be considered by the Board on the facts presented and may not affect your application for registration.

Attached N/A

AUSTRALIAN POLICE CHECK

You must apply for and attach to this application an Australian police check from the approved list of providers, available here: www.dmirs.wa.gov.au/licensingpolicechecks. If you are providing a hard copy police check it must be the original or a certified copy. An electronic police check can be verified online and does not need to be certified. For more information about how to obtain a police check, go to: www.dmirs.wa.gov.au/licensingpolicechecks. The date of issue of the police check must be within three (3) months of the date you lodge this application.



Attach an Australian police check dated within three months of this application date.

Attached

QUALIFICATIONS SET 2

Set 2 is the pathway to registration for people who have completed the Painters' Registration course or an equivalent qualification. The course required for registration as a painting practitioner under Set 2 is 52202 Course in Painters' Registration as described in the register published by training.gov.au.



Attach a copy of the Certificate and/or Statement of Attainment as evidence of having completed the Course in Painters' Registration.

Attached

The Board has discretion to consider alternative qualifications that it accepts as equivalent to the Certificate. The Board has endorsed the 51737 Course in Painters Registration and Certificate IV in Painters Registration as being equivalent to the required qualification. All qualifications must be obtained before applying to be registered.

EXPERIENCE SET 2

Applicants under Set 2 must have the equivalent of five years full-time experience carrying out painting work. This experience is described in the Building Services (Registration) Regulations 2011 as "*carrying out painting work for periods totalling at least the equivalent of 5 years full-time covering a significant range of painting techniques*". Use the template at Attachment 1 to record your experience. Department staff will verify your experience.

Painting work

The Building Services (Complaint Resolution and Administration) Regulations 2011 describe painting work as the application of paint, wall paper, or a similar substance or material to a building or fixture.

Paint

Paint is defined as including varnish or stain.

Significant range of painting techniques

For the purposes of registration a *significant range of painting techniques* includes but is not limited to:

- applying paint by brush and roller;
- applying paint by spray;
- applying texture coat paint finishes by brush, roller and spray;
- applying stains and clear timber finishes;
- applying wall paper; and
- applying decorative finishes.

Carrying out painting work

For registration purposes, *carrying out* refers to performing painting work as an apprentice or tradesperson. If you performed a variety of work on a painting project, some of it being carrying out painting work and some of it being other work, record the actual time spent in carrying out painting work.

Five years full-time experience

For registration you must submit your record of experience with a total of at least the equivalent of five years full-time experience in carrying out painting work. If you were not working full-time on a project calculate the portion of your time actually spent in carrying out painting work. If you worked overtime, you cannot allow more than one day for each day worked.

Work not included

Painting on anything other than a building or fixture is not painting work, for example marine or automotive painting is not credited towards registration

For registration purposes, some painting industry work is not painting work. Some of the types of work that are not included in carrying out painting work are:

- industrial painting;
- the application of paint to a floor, path or driveway composed of concrete or a similar material;
- the application of a protective coating to a building which has first been treated by abrasive blasting or mechanical cleaning, if both processes are undertaken by the same contractor; and
- signwriting.

Not valid as experience

The Board does not recognise experience obtained while performing unlawful work such as performing painting work with a value over \$1000 when not registered. All experience must be independently verified. Do not claim experience that cannot be verified by an employer or other referee.

Statement of painting work – Attachment 1

Use Attachment 1 to record your experience, in date order, in carrying out painting work. Complete additional copies of the template to demonstrate at least five years of experience in carrying out painting work. Ensure that all experience claimed is independently verified by the employer, client or authorised representative. Alternatively, attach a reference verifying your experience claim. It is an offence to make a false or misleading statement in this application.



Statement of painting work (Attachment 1).

Attached

DECLARATION BY APPLICANT**False and misleading information**

Section 99 of the *Building Services (Registration) Act 2011* provides for penalties of up to \$25,000 where a person makes a false or misleading statement or provides false or misleading information or particulars as part of an application for registration or renewal of registration. By signing this application form, you give consent to the Board and its staff to make enquires and to receive and disclose any information about this application.

Declaration

I

Full name of applicant

- 1 authorise the Building Services Board, the Department of Mines, Industry Regulation and Safety or persons acting on behalf of the Board or the department to make enquiries considered necessary to assess this application. My general consent includes the specific consent to the acquisition of copies of my criminal records. I agree that the Board can use any or all information received pursuant to this authority for the purposes of the assessment or audit of this application.
- 2 sincerely declare that this application is true and correct.

Signature

Date

STATEMENT OF PAINTING WORK

Use this template to record your experience, in date order, in carrying out painting work. Arrange for the employer, client or authorised representative such as the manager or supervisor familiar with your work to endorse this record. Alternatively attach statements of verification. It is an offence to make a false or misleading statement in this application. If you need more space to document your experience, make copies of this template.

Describe the positions you held that were carrying out painting work

Refer to the definitions of *carrying out* and *painting work* on page 4. Do not claim other experience.

Position 1 - Details of experience

Employer/client				Reg No if applicable
Employer/client address				
Position held				
Position start date	/ /	Position end date	/ /	
Your employment was	<input type="checkbox"/> Full time	<input type="checkbox"/> Part time*	<input type="checkbox"/> As required* FTE (months)
	*If you worked 'part time' or 'as required', please tally and indicate the full time equivalent (FTE) in months			
Your role was	<input type="checkbox"/> Carrying out		<input type="checkbox"/> Other	
% time allocated to role	%		%	
What techniques did you use?				
<input type="checkbox"/> Apply paint by brush and roller	<input type="checkbox"/> Apply paint by spray		<input type="checkbox"/> Apply texture coat paint finishes by brush, roller and spray	
<input type="checkbox"/> Apply stains and clear timber finishes	<input type="checkbox"/> Apply wall paper		<input type="checkbox"/> Apply decorative finishes	
How did you apply these techniques?				
<input type="checkbox"/> Painting residential buildings	<input type="checkbox"/> Coating roofs		<input type="checkbox"/> Painting commercial buildings	
<input type="checkbox"/> Graffiti removal <small>not credited</small>	<input type="checkbox"/> Signwriting <small>not credited</small>		<input type="checkbox"/> Painting industrial structures <small>not credited</small>	
Endorsed by authorised representative, or attach written verification				<input type="checkbox"/> Attached
Name of person				
Position held			Phone ()	
Email				
Signature			Date / /	

Describe the positions you held that were carrying out painting workRefer to the definitions of *carrying out* and *painting work* on page 4. Do not claim other experience.**Position 2 - Details of experience**

Employer/client				Reg No if applicable
Employer/client address				
Position held				
Position start date	/ /	Position end date	/ /	
Your employment was	<input type="checkbox"/> Full time	<input type="checkbox"/> Part time*	<input type="checkbox"/> As required* FTE (months)
	*If you worked 'part time' or 'as required', please tally and indicate the full time equivalent (FTE) in months			
Your role was	<input type="checkbox"/> Carrying out		<input type="checkbox"/> Other	
% time allocated to role	%		%	
What techniques did you use?				
<input type="checkbox"/> Apply paint by brush and roller	<input type="checkbox"/> Apply paint by spray		<input type="checkbox"/> Apply texture coat paint finishes by brush, roller and spray	
<input type="checkbox"/> Apply stains and clear timber finishes	<input type="checkbox"/> Apply wall paper		<input type="checkbox"/> Apply decorative finishes	
How did you apply these techniques?				
<input type="checkbox"/> Painting residential buildings	<input type="checkbox"/> Coating roofs		<input type="checkbox"/> Painting commercial buildings	
<input type="checkbox"/> Graffiti removal <small>not credited</small>	<input type="checkbox"/> Signwriting <small>not credited</small>		<input type="checkbox"/> Painting industrial structures <small>not credited</small>	
Endorsed by authorised representative, or attach written verification				<input type="checkbox"/> Attached
Name of person				
Position held			Phone ()	
Email				
Signature			Date / /	

Describe the positions you held that were carrying out painting workRefer to the definitions of *carrying out* and *painting work* on page 4. Do not claim other experience.**Position 3 - Details of experience**

Employer/client				Reg No if applicable
Employer/client address				
Position held				
Position start date	/ /	Position end date	/ /	
Your employment was	<input type="checkbox"/> Full time	<input type="checkbox"/> Part time*	<input type="checkbox"/> As required* FTE (months)
	*If you worked 'part time' or 'as required', please tally and indicate the full time equivalent (FTE) in months			
Your role was	<input type="checkbox"/> Carrying out		<input type="checkbox"/> Other	
% time allocated to role	%		%	
What techniques did you use?				
<input type="checkbox"/> Apply paint by brush and roller	<input type="checkbox"/> Apply paint by spray		<input type="checkbox"/> Apply texture coat paint finishes by brush, roller and spray	
<input type="checkbox"/> Apply stains and clear timber finishes	<input type="checkbox"/> Apply wall paper		<input type="checkbox"/> Apply decorative finishes	
How did you apply these techniques?				
<input type="checkbox"/> Painting residential buildings	<input type="checkbox"/> Coating roofs		<input type="checkbox"/> Painting commercial buildings	
<input type="checkbox"/> Graffiti removal <small>not credited</small>	<input type="checkbox"/> Signwriting <small>not credited</small>		<input type="checkbox"/> Painting industrial structures <small>not credited</small>	
Endorsed by authorised representative, or attach written verification				<input type="checkbox"/> Attached
Name of person				
Position held			Phone ()	
Email				
Signature			Date / /	

If you need more space to document your experience, make copies of this template.