



Form 98 – Application for Approval of Building Engineers’ Registration Assessment and CPD Schemes

Building Services (Registration) Act 2011

Building Services (Registration) Regulations 2011

In accordance with the *Building Commissioner’s policy for approving engineering assessment entities and Registered building engineering practitioner approved CPD requirements.*

1. General Information

Name of applicant organisation: Name of authorised applicant:

Australian applicant organisation

Address: Suburb/Town: State: Postcode:

Overseas applicant organisation

Address Line 1: Address Line 2:

Suburb/Town: State: Postal code: Country:

Contact details

Name (if different from applicant): Phone number: Mobile: Email:

Please indicate which type of scheme(s) you are seeking approval for:

- Registration Assessment Scheme
- Continuing Professional Development Scheme

Please identify which areas and levels of building engineer your scheme(s) will be assessing:

Civil

- Professional Technologist Associate

Structural

- Professional Technologist Associate

Mechanical

- Professional Technologist Associate

Fire Safety

- Professional

Fire Systems

- Technologist Associate

2. Assessment Entity - Scheme details



Please provide details via attached documentation of your proposed assessment scheme.

Your application must demonstrate how the scheme meets the requirements of the Building Services (Registration) Regulations 2011 (WA) (the Regulations), as amended, and the Building Commissioner’s policy for engineering assessment entities (the assessment entity policy).

Your application must provide the following minimum details:

- the areas and levels of building engineering proposed for the scheme, and details of how the assessment of qualifications, experience and competencies meet the requirements of the Regulations and assessment entity policy;
- how the scheme is consistent with national and international standards for the recognition of professional engineers, engineering technologists and/or engineering associates, as applicable;
- the procedures for the assessment of building engineers’ qualifications, experience and competency to be conducted in an independent, timely and professional manner;
- the procedures for monitoring and improving the assessment process carried out under the scheme;
- the fees imposed under the scheme and for yearly re-registration and the method by which fees are re-assessed from time to time;
- how competent persons are engaged to perform assessments and the procedures for training and accrediting those who will perform the assessments; and
- the financial capacity of the applicant and its facilities to conduct assessments of qualifications, experience and competencies.

3. Continuing Professional Development Scheme provider – Scheme details



Please provide details via attached documentation on your proposed continuing professional development (CPD) scheme (if applicable).

Your application must demonstrate how the CPD scheme meets the requirements of the:

- Regulations (as amended);
- Building Commissioner’s policy for the approval of industry CPD scheme for registered building engineering practitioners; and
- Registered building engineering practitioner approved CPD requirements.

4. Declaration

As the person authorised to make this application on behalf of the applicant, I certify that the information provided in this application and accompanying documents is true and correct.

I consent to Building and Energy conducting reasonable inquiries, including contacting third parties (including but not limited to other Australian state and territory regulators) to verify or confirm the information provided in this application.

Authorised person’s full name:

Authorised person’s position:

Authorised person’s signature:

Date: