



## Form 98: Plumbing contractor amend type of work

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**This form is designed to be used with the FREE Adobe Acrobat Reader application.** [Click here to download Acrobat Reader.](#) Alternatively the form can be printed and completed by hand, scanned and submitted (with all attached documents).

### Use of this form

This form is to be used by plumbing contractors applying to amend the types of work they are authorised to undertake. There is no fee payable when lodging this form.

In Western Australia the Plumbers Licensing and Plumbing Standards Regulations 2000 authorises the holder of a contractor's licence to undertake the following types of work:

- water supply plumbing work, sanitary plumbing work and drainage plumbing work;
- water supply plumbing work and sanitary plumbing work;
- water supply plumbing work and drainage plumbing work;
- water supply plumbing work;
- drainage plumbing work; or
- sanitary plumbing work and drainage plumbing work.

### Incomplete applications

The Department cannot process incomplete forms. If your form is incomplete it may be returned.

### Return of documents

Licensing Services will not return documents submitted with this form. If you need a copy of the form or attached documents, please make a copy before you lodge this form.

### Lodging your application\*

**\*Applications will not be assessed for completeness upon lodgment. Your application will be assessed following allocation to a Licensing Officer.**

Note: There is no fee payable when lodging this amendment notice.

Complete and sign your application. Lodge it with your supporting documents:

#### By post

Department of Mines, Industry Regulation and Safety  
Licensing Services Branch  
Locked Bag 100  
EAST PERTH WA 6892

#### In person– Lodge and pay service only

Level 1, 303 Sevenoaks Street  
CANNINGTON WA 6107  
Office hours are:  
Mon-Fri 8:30am to 4:30pm.

#### In person (drop off only service)

Department of Mines, Industry Regulation and Safety  
Level 2, Gordon Stephenson House  
140 William Street, PERTH

▶ This form cannot be submitted by email or fax.

### After your form is lodged

If your application is complete it will be assessed by department officers. The officers will contact you if more information is required.

### More information

If you need more information about the status of your form or about plumber licensing generally please call 1300 489 099 or email [plumbers@dmirs.wa.gov.au](mailto:plumbers@dmirs.wa.gov.au).

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An incomplete or inaccurate form will not be accepted. If you need help completing this form please contact Licensing Services on 1300 489 099.

### Checklist

Use this checklist reminder to ensure that you complete all parts of your application and have all necessary supporting documents ready to attach.

- Contact details completed in full
- Details of current licence provided
- Copy of statement of competency for each additional type of work attached

### Contact details

#### Keep your contact details up to date

Update your contact details on the Department of Mines, Industry Regulation and Safety website:

<http://onlinelicencing.commerce.wa.gov.au/onlinelicencing/app/change-of-contact>.

#### Personal details:

Salutation:  Mr  Mrs  Ms  Other, please specify:

Family name:  First name:

Other name(s):  Date of birth:  /  /

#### Postal address

**Note:** A postal address is required for correspondence from the Department.

Street address or PO Box:

Suburb:  State:  Postcode:

#### Contact details

**Note:** required for a licence but not published in the register.

Phone (home):  Phone (work):  Phone (mobile):\*  Fax:

Email:\*

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## Type of work

Since obtaining your Plumbing Contractor Licence you now hold additional statement(s) of competency issued by a registered training organisation. Schedule 3 Division 2 of the Plumbers Licensing and Plumbing Standards Regulations 2000 states the qualifications for each plumbing licence.

### Current licence details

1. Plumbing Contractor's licence number:

2. Indicate the type(s) of work you are currently authorised to perform:
- water supply plumbing work
  - sanitary plumbing work
  - drainage plumbing work

### Additional type of work

3. Indicate the type(s) of work you intend to add to your licence:
- water supply plumbing work
  - sanitary plumbing work
  - drainage plumbing work

Attach a copy of your statement of competency for each additional type of work selected.  Attached

The Plumbers Licensing Board has the power to accept qualifications that the Board considers to be equivalent to those required by the Regulations. Refer to Board policy "Requirements to obtain a plumbing contractor's licence" available from the department's website: [www.commerce.wa.gov.au/building-and-energy/plumbers-licensing-board](http://www.commerce.wa.gov.au/building-and-energy/plumbers-licensing-board)

## Declaration by applicant

### False and misleading information

Regulation 16 of the Plumbers Licensing and Plumbers Standards Regulations 2000 provides for penalties of up to \$2,000 where an applicant provides false or misleading information.

### Declaration

I (FULL NAME OF APPLICANT)

1. Authorise the Plumbers Licensing Board, the Department of Mines, Industry Regulation and Safety or persons acting on behalf of the Board or the department to make enquiries considered necessary to assess this form. I agree that the Board can use and disclose any or all information received pursuant to this authority for the purposes of the assessment or audit of this form.
2. sincerely declare that this application is true and correct.

Signature:

Date: