



Slips, trips and falls

safety checklist

Check	yes	no	n/a
Movement of people and access/egress			
Can people move safely around the workplace and are passages kept free of obstructions?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the access to and egress from workplace safe and kept free from obstructions?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Working environment			
Do floors, stairs and ramps have unbroken and slip resistant surfaces and are they free from any obstruction? Is there adequate drainage designed and constructed for areas where there is a risk of liquid coming into contact with the floor?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are guard rails or other safeguards provided on ramps and stairs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are warning signs available and erected near spills?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is lighting adequate for the movement of people around the workplace?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is there sufficient space in which to work without risk of a slip, trip or fall?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are workplaces maintained in clean condition to avoid hazards to people in the workplace?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do steps have even risers and goings, not too high or low risers and goings, defined nosing or treads, and handrails or guard rails?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are stepladders designed appropriately if in use?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Procedures			
Are safe systems of work procedures in place? For example, a 'clean as you go' policy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Footwear			
If footwear PPE is provided, is it slip resistant for the workplace floor?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other sources of information

WorkSafe www.worksafe.wa.gov.au

Legislation

- The Occupational Safety and Health Regulations

Code of practice

- Prevention of falls

Bulletins

- Safety and health in bakeries
- Slips, trips and falls: café and restaurant industry

Tools

- Slips, trips and falls risk management tool

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