



Receipt – office use only

APPLICATION FOR A LICENCE TO PERFORM HIGH RISK WORK (NEW)

Work Health and Safety Act 2020 (the Act)
Work Health and Safety (General) Regulations 2022 (the Regulations)

CREDIT CARD PAYMENT DETAILS

(Payment will appear as "WA Gov – DMIRS" on your bank statement)

Card Type Visa Mastercard (Only Visa and Mastercard accepted)

Card Number

Card Holder Please print

Expiry Date / *I authorise the Department to deduct the current prescribed fee**

Signature / Authorisation Date

Cardholder's contact phone number:

**Fees are reviewed annually and are subject to change without notice. Current application fees can be found on the WorkSafe website*

INCOMPLETE APPLICATIONS CANNOT BE PROCESSED

OFFICE USE ONLY

WL Number	<input type="text"/>	Cashiering Code: WL	✓
Allocated	<input type="text"/>	Applying for a new WA licence	HRWL – New
Entered	<input type="text"/>	TOTAL FEE	\$ <input type="text"/>
Audited	<input type="text"/>		

1. Details of applicant:

Title Surname

First name Middle name

Date of birth *must be at least 18 years of age to apply Mobile phone number Other phone number

/ / - -

Email address

2. Address details: **you must provide a residential address for the HRWL to be issued*

Unit/Apartment no. Street number and Street name

Suburb State Postcode

Postal address *(if different to above)*

Suburb State Postcode

3. Classes of high risk work: **confirm ALL classes of high risk work you are applying for*

Tick all class(es) of high risk work you are applying to be licenced for:

<input type="checkbox"/>	SB - Basic scaffolding	<input type="checkbox"/>	CP - Portal boom crane	<input type="checkbox"/>	WP - Boom-type elevating work platform
<input type="checkbox"/>	SI - Intermediate scaffolding	<input type="checkbox"/>	CB - Bridge and gantry crane	<input type="checkbox"/>	PB - Concrete placing boom
<input type="checkbox"/>	SA - Advanced scaffolding	<input type="checkbox"/>	CV - Vehicle loading crane	<input type="checkbox"/>	RS - Reach stacker
<input type="checkbox"/>	DG - Dogging	<input type="checkbox"/>	CN - Non-slewing mobile crane	<input type="checkbox"/>	LF - Forklift truck
<input type="checkbox"/>	RB - Basic rigging	<input type="checkbox"/>	C2 - Slewing mobile crane - up to 20t	<input type="checkbox"/>	LO - Order-picking forklift truck
<input type="checkbox"/>	RI - Intermediate rigging	<input type="checkbox"/>	C6 - Slewing mobile crane - up to 60t	<input type="checkbox"/>	BS - Standard boiler operation
<input type="checkbox"/>	RA - Advanced rigging	<input type="checkbox"/>	C1 - Slewing mobile crane - up to 100t	<input type="checkbox"/>	BA - Advanced boiler operation
<input type="checkbox"/>	CT - Tower crane	<input type="checkbox"/>	CO - Slewing mobile crane - over 100t	<input type="checkbox"/>	TO - Steam turbine operation
<input type="checkbox"/>	CS - Self-erecting tower crane	<input type="checkbox"/>	HM - Materials hoist	<input type="checkbox"/>	ES - Reciprocating steam engine operation
<input type="checkbox"/>	CD - Derrick crane	<input type="checkbox"/>	HP - Personnel and materials hoist		

4. Notice of Assessment (NOA):

Valid Notice of Assessment/s **issued within the last 60 days** for each class

5. Statement of Attainment (SOA)

Statement of Attainment/s for each class

6. Proof of Identity:

ONE primary document or at least THREE secondary documents. One of these documents must include at least your name and date of birth, which prove you are at least 18 years of age.

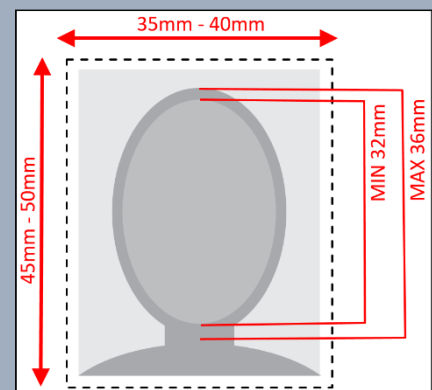
For acceptable forms of identification refer to <https://www.commerce.wa.gov.au/publications/applicant-guide-application-high-risk-work-licence>

7. Passport quality photograph:

Using a glue stick or tape roller, secure one (1) passport quality photograph face up.

Do not staple or paperclip the photograph to the application form.

For photo requirements, refer to <https://www.passports.gov.au/getting-passport-how-it-works/photo-requirements>





8. Probity questions: ** Questions 1 to 5 must be answered for your application to be accepted*

For help understanding these questions visit: www.commerce.wa.gov.au/worksafe/information-high-risk-work-licence-applicants or call 1300 424 091.

1. Do you have a high risk work licence with the same class/es you are applying for in another State/Territory in Australia?

Yes No

2. Have you ever been convicted or found guilty of any offence under Work Health and Safety legislation in Australia?

Yes No

3. Have you ever entered into an enforceable undertaking under Work Health and Safety legislation in Australia?

Yes No

4. Have you ever been refused a high risk work licence in Australia?

Yes No

5. Have you previously held a high risk work licence in Australia?

Yes No

5.1 If you said yes to question 5, were any conditions imposed on the licence?

Yes No

5.2 If you said yes to question 5, was that licence suspended or cancelled?

Yes No

5.3 If you said yes to question 5.2, were you disqualified from applying for any licence?

Yes No

6. *If you answered 'yes' to any of questions above attach details.

9. Declaration:

Section 268 of the *Work Health and Safety Act 2020* provides for the penalties of up to \$12,500 for a person that gives information that the person knows to be false or misleading in a material particular or omits any matter of thing without which the information is misleading; or who provides a document that the person knows to be false or misleading in a material particular. By signing this application form you declare that the information and documents you have provided in support of your application are true and correct. In addition, by signing this form, you give consent to the WorkSafe Western Australia Commissioner, or persons so directed, to obtain on your behalf any document, record, file, or information that may be necessary and relevant to consider your application.

I understand that if my application is incomplete or contains errors I will be contacted by email and provided 28 days to provide the required information. If I do not respond with the required information my application will be taken to be withdrawn and I may be required to obtain a new notice of assessment and reapply.

This declaration is considered to be made on the date the application is submitted.

APPLICANT SIGNATURE:

INCOMPLETE APPLICATIONS CANNOT BE PROCESSED

Refer to page 4 for information on submitting your application



10. Submitting your application: **Before submitting your application ensure you have included all relevant requirements*

New Application Checklist	
<input type="checkbox"/>	Notice/s of Assessment for each class, issued within the last 60 days
<input type="checkbox"/>	Statement/s of Attainment for each class
<input type="checkbox"/>	ONE primary document or at least THREE secondary documents <i>for acceptable forms of identification, refer to https://www.commerce.wa.gov.au/publications/applicant-guide-application-high-risk-work-licence</i>
<input type="checkbox"/>	Passport quality photograph <i>For photo requirements, refer to https://www.passports.gov.au/getting-passport-how-it-works/photo-requirements</i>
<input type="checkbox"/>	Application fee/s <i>For current fees, refer to the fees page https://www.commerce.wa.gov.au/worksafe/licensing-fees-0</i> Fees are non-refundable

Lodge your application in Person:
Department of Mines, Industry Regulation and Safety
Level 1, Mason Bird Building
303 Sevenoaks Street, Cannington
Office opening hours: 8.30am - 4.30pm, Monday to Friday
Enquiries: 1300 424 091
We do not accept incomplete applications

Lodge your application by Mail:
Department of Mines, Industry Regulation and Safety
Locked Bag 100
EAST PERTH WA 6892
Enquiries: 1300 424 091
Incomplete applications cannot be processed

11. Incomplete applications: **we cannot process incomplete applications*

If your application is incomplete, or contains errors, **you will be contacted by email** and provided **28 days** to submit missing or corrected information.

If you do not provide the missing information to us within the 28 days your application will be taken to be withdrawn. You may be required to obtain a new notice of assessment and reapply.