



## The Department of Commerce is moving ...

As of 30 September 2014, the Property Industries Directorate, as well as Bonds Administration, will be located at Gordon Stephenson House in Perth and the Licensing Branch will be located at The West Centre in West Perth.

We are moving offices over the September long weekend and in preparation our office will close early on Friday, 26 September 2014. Please note:

- Bonds will close at 1.00pm Friday, 26 September 2014.
- All other services (including our Contact Centre) will close at 3.30pm Friday, 26 September 2014.

While there may be some minor services disruptions, we expect to be fully operational by 10.00am Tuesday 30 September 2014.

### New addresses:

#### Property Industries and Bonds Administration:

##### New office street address is:

Gordon Stephenson House  
Level 4  
140 William Street  
Perth

Our reception area for all visitors is on **Level 2** of the building.

##### New phone numbers are:

\* Bonds Administration: **1300 853 829**

##### General enquiries:

Please continue to call **1300 30 40 54**

#### Licensing Branch:

##### New office street address is:

The West Centre  
Level 5  
1260 Hay Street  
West Perth

Our reception area is on **Level 5** of the building.

The Licensing telephone number will not change as a result of the move so you can continue to call **1300 30 40 64** for application related enquiries.

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**The postal address for both Property Industries and Licensing remains the same:**

Locked Bag 14  
CLOISTERS SQUARE WA 6850

**Our email addresses also remain the same:**

Licensing enquiries:	<a href="mailto:licensingenquiries@commerce.wa.gov.au">licensingenquiries@commerce.wa.gov.au</a>
Bonds:	<a href="mailto:bondsadmin@commerce.wa.gov.au">bondsadmin@commerce.wa.gov.au</a>
Auditor enquiries:	<a href="mailto:audits@commerce.wa.gov.au">audits@commerce.wa.gov.au</a>
Proactive compliance:	<a href="mailto:proactivecompliance@commerce.wa.gov.au">proactivecompliance@commerce.wa.gov.au</a>
Compulsory Professional Development:	<a href="mailto:cpd@commerce.wa.gov.au">cpd@commerce.wa.gov.au</a>
Trust account enquiries	<a href="mailto:trust.accounts@commerce.wa.gov.au">trust.accounts@commerce.wa.gov.au</a>
General enquiries:	<a href="mailto:consumer@commerce.wa.gov.au">consumer@commerce.wa.gov.au</a>

If you are planning to visit our new offices, there are many convenient public transport options. Gordon Stephenson House is close to both the Perth Train and Underground Stations and you can catch a free Red Central Area Transit (CAT) bus to the Perth Underground stop. The West Centre is on the route of the free Blue CAT bus. For further information, please visit [www.transperth.wa.gov.au](http://www.transperth.wa.gov.au)

For car parking information, please visit [www.cityofperthparking.com.au](http://www.cityofperthparking.com.au) or [www.wilsonparking.com.au](http://www.wilsonparking.com.au)

If you have any questions, please contact customer service on **1300 30 40 54**.