



NOTICE OF CHANGE IN REGISTERED PARTICULARS OF LIMITED PARTNERSHIP OR INCORPORATED LIMITED PARTNERSHIP

Form Number: LPF03
 Limited Partnership Act 2016 s84

OFFICE USE ONLY
Date Received:

Purpose

This form is used to notify the Commissioner about any changes to the registered particulars about a Limited Partnership or Incorporated Limited Partnership, including

- *the registered firm name,*
- *the registered office address,*
- *the contact address, and*
- *registered information about the partners.*

Complete the appropriate section/s for your change/s.

1. Contact details of person lodging this application:

The name and contact details of the person that with whom we can discuss this application with. This information is required for all Notices.

Name			
Address			
Suburb			
State		Postcode	
Telephone:			
Email:			

2. Details of Partnership:

Name of Partnership:

Registration Number:

Which type of partnership?

LIMITED PARTNERSHIP

or

INCORPORATED LIMITED PARTNERSHIP

3. After all the changes in this application are made, how many general and limited partners will the registered partnership have?

A partnership must have at least one general partner and one limited partner.

There can be no more than 20 general partners except when section 115(2) of the Corporations Act 2001 (Cth) applies to a Limited Partnership.

Number of general partners

Number of limited partners

Complete ONLY the sections that are relevant to the change/s you need to register.

4. What is the proposed NEW firm name for the partnership?

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The proposed name must be a name that is not identical or likely to be confused with a name registered under the Business Names Act 2011 or other body corporate.

When a Limited Partnership's name is used on any document, it must be followed by "L.P.", "LP" or "a Limited Partnership".

When an Incorporated Limited Partnership's name is used on any document, it must be followed by "I.L.P.", "ILP" or "an Incorporated Limited Partnership".

On what date did the partnership approve the change of name:

Date

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PLEASE NOTE: *If you are applying to change the name of a Limited Partnership, you must not start using the new name until we have issued a Certificate of Registration to you showing the new name.*

5. What is the NEW registered office address for the partnership?

A partnership must have an address in Western Australia.

A post office box is not acceptable as the registered office address.

Address			
Suburb			
State		Postcode	

6. What is the NEW contact address for the partnership?

A post office box is acceptable.

Address			
Suburb			
State		Postcode	

7. Change of address for partner

What is the full name of the partner?

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The partner is:

AN INDIVIDUAL A CORPORATION A PARTNERSHIP

What is the NEW address of the partner?

A post office box address is not acceptable.

Provide a residential address for an individual.

Provide the registered address for a corporation or a partnership

Address			
Suburb			
State		Postcode	

More than 1 partner changing their address?

Please copy and complete this page as required

8. Change of name of partner

PLEASE NOTE: This section is to be completed only for existing partners whose names have changed. For example, an individual may have changed his or her name by deed poll or marriage, or a corporation or partnership may have changed its registered name.

What was the PREVIOUS full name of the partner?

The partner is:

AN INDIVIDUAL A CORPORATION A PARTNERSHIP

What is the NEW full name of partner?

Please attach evidence of the change of name, for example a copy of the deed poll or marriage certificate.

More than 1 partner with a change of name?

Please copy and complete this page as required

9. Change to the agreed contribution of a Limited Partner in a Limited Partnership

PLEASE NOTE: This section pertains only to the limited partners in a registered Limited Partnership. It is to be completed only if there is a change in the agreed contribution of a limited partner, or a change in the amount of the agreed contribution that has been paid and the amount that remains unpaid.

The full name of the partner is:

What type of entity is the partner?

Individual Corporation Other Partnership

What is the amount of the NEW contribution?

\$

What is the amount of the contribution that has been paid?

\$

What is the amount of the contribution that remains unpaid?

\$

Signature of Limited Partner:

Note that a director must sign for a corporation and a general partner must sign for a partnership

Date:

Full name of person signing
for a corporation or partnership

Note: *If the partner is a Limited Partnership, the signature of each General Partner of that partnership, or the signature of a General Partner authorised by all the General Partners of that partnership, is required.*

Capacity of signatory:

Authorised General Partner of the partnership commencing as a Limited Partner

OR

The signatures of all General Partners of the partnership are attached

More than 1 Limited Partner changing their contributions?

Please copy and complete this page as required

10. Change to Partners – COMMENCING PARTNER

Individuals must provide their residential addresses. Post office box addresses are not acceptable.

The full name of the partner is:

The partner is:

AN INDIVIDUAL A CORPORATION A PARTNERSHIP

The partner's address is:

A post office box address is not acceptable.

Provide a residential address for an individual.

Provide the registered address for a corporation or a partnership

Address			
Suburb			
State		Postcode	

Partner's date of birth:

(if applicable)

Where is the corporation/partnership registered?

What is the ACN/registration number?

Only required if the corporation/partnership is registered in Australia

On what date did/will the partner commence?

Which type of partner is commencing?

GENERAL PARTNER LIMITED PARTNER

If the partner is commencing as a Limited Partner in a registered Limited Partnership complete the following information and signature.

Limited partner's contribution to a Limited Partnership:

Limited partners in a Limited Partnership must provide a statement of their agreed contribution which is the limit of their liability, and also state the amount of the agreed contribution that has been paid and the amount that is unpaid.

Limited partners in Incorporated Limited Partnerships do not need to provide this information.

agreed contribution

\$

amount paid

\$

amount unpaid

\$

Signature of Limited Partner:

Note that a director must sign for a corporation and a general partner must sign for a partnership

Date:

Full name of person signing for corporation or partnership:

Note: If the partner is a Limited Partnership, the signature of each General Partner of that partnership, or the signature of a General Partner authorised by all the General Partners of that partnership, is required.

Capacity of signatory for a Partnership that is a Limited Partner:

Authorised General Partner of the partnership commencing as a Limited Partner

OR

The signatures of all General Partners of the partnership are attached

More than 1 partner commencing?

Please copy and complete this page as required

11. Change to Partners - PARTNER CHANGING FROM LIMITED PARTNER TO GENERAL PARTNER

The full name of the partner is:

What type of entity is the partner? Individual Corporation Other Partnership

On what date did/will the change occur? Date:

More than 1 partner changing from being a Limited Partner to being a General Partner? Please copy and complete this page as required

12. Change to Partners - PARTNER CHANGING FROM GENERAL PARTNER TO LIMITED PARTNER

The full name of the partner is:

What type of entity is the partner? Individual Corporation Other Partnership

On what date did/will the change occur?

Limited partner's contribution to a Limited Partnership: agreed contribution \$

Limited partners in a Limited Partnership must provide a statement of their agreed contribution which is the limit of their liability, and also state the amount of the agreed contribution that has been paid and the amount that is unpaid. amount paid \$

Limited partners in Incorporated Limited Partnerships do not need to provide this information. amount unpaid \$

Signature:

Date:

Note that a director must sign for a corporation and a general partner must sign for a partnership

Full name of person signing for a corporation or partnership:

Note: *If the partner is a Limited Partnership, the signature of each General Partner of that partnership, or the signature of a General Partner authorised by all the General Partners of that partnership, is required.*

Capacity of signatory: Authorised General Partner of the partnership commencing as a Limited Partner

OR

The signatures of all General Partners of the partnership are attached

More than 1 partner changing from being a general partner to being a limited partner? Please copy and complete this page as required

13. Change to Partners – CEASING PARTNER

The full name of the ceasing partner is:

On what date did/will the partner cease?

More than 1 partner ceasing?

Please copy and complete this page as required

14. Authorisation, Certification and Signatures

Who must sign this Notice?

The signature of each General Partner of the partnership, or the signature of a General Partner authorised by all the General Partners of the partnership, is required.

When a change is made that relates to the commencement of a limited partner of a Limited Partnership or a change in the limitation of liability of a limited partner in a Limited Partnership, the Limited Partner concerned must also sign this Notice. Provision is made for the Limited Partner to sign in the relevant section. See sections 9, 10 and 12.

Authorisation and Certification:

In order to assist with the determination of this application, I authorise the Commissioner or persons so directed, to obtain any document, record, file or information that may be necessary or relevant to the partnership's eligibility to hold this registration.

The information contained in this form and any supporting documents provided at the time or subsequent to lodgement are to the best of my knowledge and belief complete, correct and true.

I acknowledge that the information will be placed on the register available to the public and that it is an offence to lodge a document that is false or misleading.

Signature:

Date:

Note that a director must sign for a corporation and a general partner must sign for a partnership

Full name of person signing:

Note: *The signature of each General Partner of the partnership, or the signature of a General Partner authorised by all the General Partners of the partnership, is required.*

Capacity of signatory:

- Authorised General Partner of the partnership commencing as a Limited Partner

OR

- The signatures of all General Partners of the partnership are attached
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CHECK COMPLETION

An incomplete application cannot be processed. Have you:

- completed all of the relevant sections of the application form?
- ensured that all of the required signatures are included?
- attached any additional material required?

Please do not staple the documents

LODGING THE APPLICATION

Make a copy of this Notice (including any attachments) for your own records.

By post:

Department of Mines, Industry Regulation & Safety
Consumer Protection Division
Associations and Charities Branch
Locked Bag 100
EAST PERTH WA 6892

In person: (8:30 am to 4:30 pm weekdays)

Department of Mines, Industry Regulation & Safety
Consumer Protection Division
Level 1, Mason Bird Building
303 Sevenoaks Street
CANNINGTON WA

Email notifications cannot be accepted. For assistance call our information line on 1300 304 074

CERTIFICATE OF REGISTRATION

An updated Certificate of Registration will be issued when the notified changes have been registered.

WHILE THE LIMITED PARTNERSHIP IS REGISTERED

Changes to any of the registered particulars

You must notify the Department of Mines, Industry Regulation and Safety, Consumer Protection Division (Consumer Protection) of any changes in the registered particular of the Limited Partnership within 7 days of the change occurring. "Registered particulars" include all the information provided in the original application for registration of the Limited Partnership, such as names and addresses of partners, whether a partner is a limited or general partner and the limitation on liability of a limited partner.

You must notify the Consumer Protection if the limited partnership is dissolved or ceases to carry on business.

Forms for making these notifications are available from the Consumer Protection website at www.dmirs.wa.gov.au/limitedpartnerships

Identification of Limited Partnerships

Any document issues on behalf of a Limited Partnership in connection with the partnership's business must contain the words "A Limited Partnership" (or "L.P." or "LP" as an abbreviation) at the end of the full registered name.

Restrictions on Members

Under the *Limited Partnerships Act 2016* there are certain restrictions on the participation in Limited Partnerships or Incorporated Limited Partnerships of persons who are insolvents or who have been convicted of some offences involving fraud or dishonesty. More detail is available on our website at www.dmirs.wa.gov.au/limitedpartnerships