

## Mines Statutory Positions Register user guide

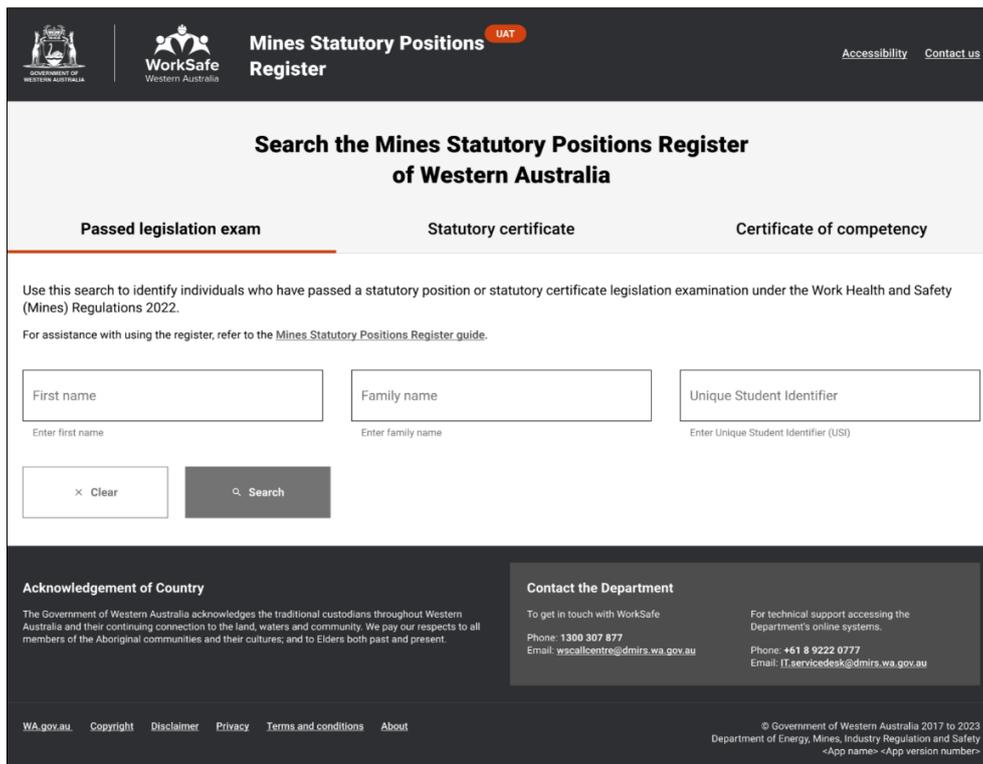
The Mines Statutory Positions Register is used to validate an individual's statutory position examination or certificate under the Work Health and Safety Regulations 2022. Statutory positions are appointed by mine operator to carry out specific functions in relation to the operations of a mine.

There are three available search types depending on the statutory position or certificate details.

### Search stream one: Passed legislation exam

This search stream will return results against an individual who has passed an applicable legislation exam under the Work Health and Safety (Mines) Regulations 2022.

To perform a valid search, you must have the individual's first and family names and Unique Student Identifier (USI). A USI number is a unique reference number that made up of a combination of 10 letters and numbers.



The screenshot shows the 'Mines Statutory Positions Register' search interface. At the top, there are logos for the Government of Western Australia and WorkSafe Western Australia. The main heading is 'Search the Mines Statutory Positions Register of Western Australia'. Below this, there are three tabs: 'Passed legislation exam' (which is selected), 'Statutory certificate', and 'Certificate of competency'. The 'Passed legislation exam' tab contains instructions: 'Use this search to identify individuals who have passed a statutory position or statutory certificate legislation examination under the Work Health and Safety (Mines) Regulations 2022.' and 'For assistance with using the register, refer to the Mines Statutory Positions Register guide.' There are three input fields: 'First name' (with placeholder 'Enter first name'), 'Family name' (with placeholder 'Enter family name'), and 'Unique Student Identifier' (with placeholder 'Enter Unique Student Identifier (USI)'). Below these fields are 'Clear' and 'Search' buttons. At the bottom, there is an 'Acknowledgement of Country' section and a 'Contact the Department' section with contact information for WorkSafe.

Once you have entered the individual's details into each field, click the 'Search' button.

The screenshot shows the top navigation bar with the Government of Western Australia and WorkSafe logos, and the title 'Mines Statutory Positions Register'. Below this is a search header: 'Search the Mines Statutory Positions Register of Western Australia'. There are three tabs: 'Passed legislation exam' (selected), 'Statutory certificate', and 'Certificate of competency'. The main content area contains instructions: 'Use this search to identify individuals who have passed a statutory position or statutory certificate legislation examination under the Work Health and Safety (Mines) Regulations 2022.' and 'For assistance with using the register, refer to the Mines Statutory Positions Register guide.' Below the instructions are three input fields: 'First name' (containing 'John'), 'Family name' (containing 'Citizen'), and 'Unique Student Identifier' (containing 'CM5KH3K7SC'). Below these fields are 'Clear' and 'Search' buttons.

If your search is unsuccessful, double check the details and try again. If you believe the details submitted are valid email the Statutory Positions Administration Team at [whscac@dmirs.wa.gov.au](mailto:whscac@dmirs.wa.gov.au) for assistance.

A successful search will confirm the relevant legislation exam(s) passed by the individual.

You can print the result by clicking on the 'Print' icon, you also have the option to convert the result into a PDF through the printing options. To perform a new search, click on the 'New Search' button.

The screenshot shows the search results page. The top navigation bar is the same as in the previous screenshot. Below it is a breadcrumb 'Home > Search results'. The main heading is 'Found 3 legislation exam results for USI 'CM5KH3K7SC''. There is a 'Print' icon on the right. Below this is a table with the following data:

| Unique Student Identifier | Passed legislation exam(s)                                       |
|---------------------------|--|
| CM5KH3K7SC                | Underground Supervisor, First Class Mine Manager, Quarry Manager |

Below the table is a 'NOTE' section: 'NOTE: The information provided on this screen is accurate as of DD/MM/YY, HH:MM PM. Kindly be aware that any recent certificates or examinations may not be visible.' Below the note is a 'Disclaimer' section with three points:

1. Certificates of competency issued under the *Mines Safety and Inspection Act 1914* are considered valid WHS statutory certificates until the relevant *Work Health and Safety (Mines) Regulations 2022* transition arrangements end.
2. The register information provided here is made available in good faith and is derived from sources believed to be reliable and accurate at the time of release on the Internet.
3. The Department of Mines, Industry Regulation and Safety has taken every care to provide correct and up to date information, but makes no assurance as to the accuracy or completeness of the register information included in this site.

At the bottom of the page is a 'New search' button.

## Search stream two: Statutory Certificate

This search stream will return results against an individual who has obtained a statutory certificate under the Work Health and Safety (Mines) Regulation 2022.

To perform a valid search, you must have the individual's first and last names and Unique Student Identifier (USI).

The screenshot shows the 'Mines Statutory Positions Register' search page. At the top, there are logos for the Government of Western Australia and WorkSafe Western Australia, along with the text 'Mines Statutory Positions Register' and a 'UAT' badge. Navigation links for 'Accessibility' and 'Contact us' are in the top right. The main heading is 'Search the Mines Statutory Positions Register of Western Australia'. Below this, three tabs are visible: 'Passed legislation exam', 'Statutory certificate' (which is selected and underlined), and 'Certificate of competency'. A paragraph of text explains the search purpose and provides a link to the register guide. The search form consists of three input fields: 'First name' (with placeholder 'Enter first name'), 'Family name' (with placeholder 'Enter family name'), and 'Unique Student Identifier' (with placeholder 'Enter Unique Student Identifier (USI)'). Below the fields are 'Clear' and 'Search' buttons. At the bottom, there is an 'Acknowledgement of Country' section and a 'Contact the Department' section with contact details for WorkSafe.

Once you have entered the individual's details into each field, click the 'Search' button.

This screenshot shows the same search interface as above, but with example data entered into the fields. The 'First name' field contains 'John', the 'Family name' field contains 'Citizen', and the 'Unique Student Identifier' field contains '3AW88YH9U5'. The 'Search' button is now highlighted in black, indicating it is the next step in the process.

If your search is unsuccessful, double check the details and try again. If you believe the details submitted are valid email the Statutory Positions Administration Team at [whscac@dmirs.wa.gov.au](mailto:whscac@dmirs.wa.gov.au) for assistance.

A successful search will confirm the relevant statutory certificate(s) obtained by the individual.

You can print the results by clicking on the 'Print' icon, you also have the option to convert the results into a PDF through the printing options. To perform a new search, click on the 'New Search' button.

The screenshot shows the 'Mines Statutory Positions Register' website. The header includes the Government of Western Australia logo, WorkSafe Western Australia logo, and the text 'Mines Statutory Positions Register' with a 'UAT' badge. There are links for 'Accessibility' and 'Contact us'. The breadcrumb trail shows 'Home > Search results'. The main heading reads 'Found 3 statutory certificates for USI '1A3B5C7D9E''. A 'Print' icon is visible. The search results for 'John Citizen' are shown in a table with columns for 'Unique Student Identifier' (1A3B5C7D9E) and 'Statutory certificate(s)' (Underground Supervisor, First Class Mine Manager, Quarry Manager). A 'NOTE' box states that the information is accurate as of DD/MM/YY, HH:MM PM and that recent certificates or examinations may not be visible. A 'Disclaimer' section follows, containing three points about the validity of certificates and the accuracy of the register information. At the bottom, there is a 'New search' button.

| Unique Student Identifier | Statutory certificate(s)   |
|---------------------------|--|
| 1A3B5C7D9E                | Underground Supervisor, First Class Mine Manager, Quarry Manager |

## Search stream three: Certificate of competency

This search stream will return results against an individual who currently holds a statutory certificate under the transitional arrangements from the previous *Mines Safety and Inspection Act 1994*.

To perform a valid search, you must have the individual's first and last names and date of birth.



# Mines Statutory Positions Register UAT

[Accessibility](#) [Contact us](#)

## Search the Mines Statutory Positions Register of Western Australia

[Passed legislation exam](#)   [Statutory certificate](#)   [Certificate of competency](#)

Use this search to identify individuals who currently hold a statutory certificate under the transitional arrangements from the previous Mines Safety and Inspection Act 1994.

**Note**

Certificates of competency issued under the *Mines Safety and Inspection Act 1994* are considered valid WHS statutory certificates until the relevant *Work Health and Safety (Mines) Regulations 2022* transition arrangements end.

For assistance with using the register, refer to the Mines Statutory Positions Register guide.

|   |   |  |
|---|---|--|
| <input type="text"/><br>First name<br><small>Enter first name</small> | <input type="text"/><br>Family name<br><small>Enter family name</small> | <input type="text"/><br>Date of birth<br><small>Select date of birth</small> |
|---|---|--|

### Acknowledgement of Country

The Government of Western Australia acknowledges the traditional custodians throughout Western Australia and their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities and their cultures, and to Elders both past and present.

### Contact the Department of Energy, Mines, Industry Regulation and Safety

To get in touch with WorkSafe  
Phone: 1300 307 877  
Email: [wscallcentre@dmirs.wa.gov.au](mailto:wscallcentre@dmirs.wa.gov.au)

For technical support accessing the Department's online systems.  
Phone: +61 8 9222 0777  
Email: [ITservicesdesk@dmirs.wa.gov.au](mailto:ITservicesdesk@dmirs.wa.gov.au)

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Department of Energy, Mines, Industry Regulation and Safety

Once you have entered the individual's details into each field, click the 'Search' button.

The screenshot shows the 'Mines Statutory Positions Register' search page. At the top, there are logos for the Government of Western Australia and WorkSafe Western Australia, along with the text 'Mines Statutory Positions Register' and 'UAT'. Navigation links for 'Accessibility' and 'Contact us' are also present. The main heading is 'Search the Mines Statutory Positions Register of Western Australia'. Below this, there are three tabs: 'Passed legislation exam', 'Statutory certificate', and 'Certificate of competency', with the latter being the active tab. A note explains that the search is for individuals with statutory certificates under transitional arrangements from the previous Mines Safety and Inspection Act 1994. A search form contains fields for 'First name' (John), 'Family name' (Citizen), and 'Date of birth' (01/12/1979). There are 'Clear' and 'Search' buttons at the bottom of the form.

If your search is unsuccessful, double check the details and try again. If you believe the details submitted are valid email the Statutory Positions Administration Team at [whscac@dmirs.wa.gov.au](mailto:whscac@dmirs.wa.gov.au) for assistance.

A successful search will confirm the relevant statutory certificate that the individual holds under the current transitional arrangements.

You can print the results by clicking on the 'Print' icon, you also have the option to convert the results into a PDF through the printing options. To perform a new search, click on the 'New Search' button.

The screenshot shows the search results page for 'John Citizen'. The breadcrumb trail is 'Home > John Citizen'. A 'Print' icon is visible in the top right corner. The individual's name 'John Citizen' is displayed prominently. Below the name, the 'Date of birth' is listed as '01 / 12 / 1979' and the 'Reference ID' is 'Cert-458-082187'. The 'Certificate details' section shows the 'Certificate type' as 'Restricted Quarry Manager' and the 'Act' as 'Mines Safety and Inspection Act 1994'. The 'Restriction(s)' section shows 'Details' as 'Restricted to operations where explosives are not in use.' A 'New search' button is located at the bottom of the page.

If the individual holds multiple certificates, a list of certificates and restrictions (if any) will be displayed. There is an option to view relevant certificate details by clicking on 'View details'.

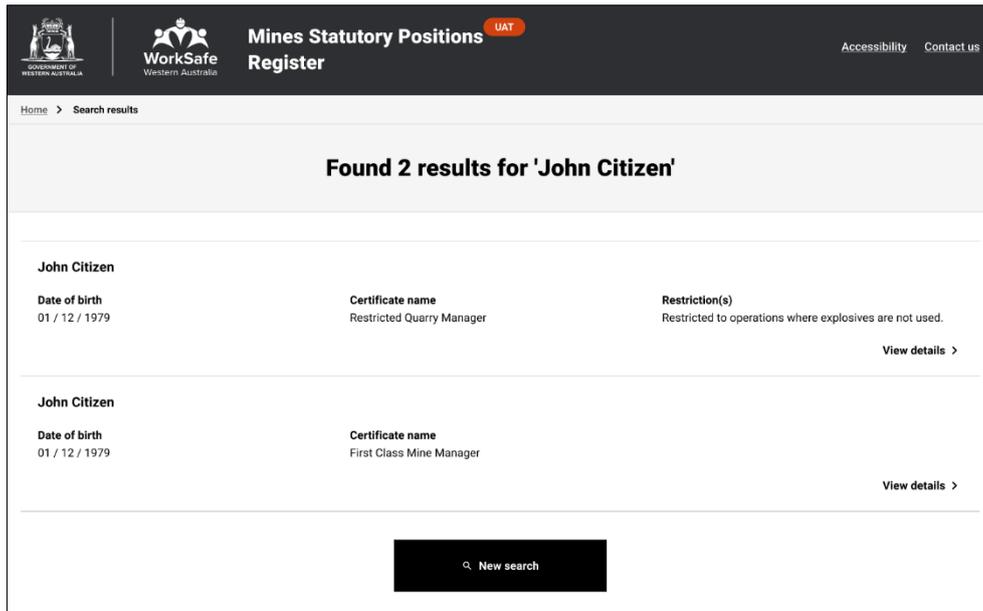


Table below is a guide to determine which search stream you should conduct your search against.

| Statutory position or certificate name     | Passed legislation exam stream | Statutory certificate stream | Certificate of competency stream |
|--|--------------------------------|------------------------------|----------------------------------|
| Statutory supervisor                       | ✓                              |                              |                                  |
| Exploration manager                        | ✓                              |                              |                                  |
| Site senior executive                      | ✓                              |                              |                                  |
| Underground supervisor                     | ✓                              | ✓                            | ✓                                |
| First class mine manager (non-coal mines)  | ✓                              | ✓                            | ✓                                |
| Quarry manager                             | ✓                              | ✓                            | ✓                                |
| Restricted quarry manager (explosives)     | ✓                              | ✓                            | ✓                                |
| Restricted quarry manager (non-explosives) | ✓                              | ✓                            | ✓                                |
| Mine air quality officer                   | ✓                              |                              |                                  |
| Radiation safety officer                   | ✓                              |                              |                                  |
| Underground ventilation officer            | ✓                              |                              |                                  |
| Noise officer                              | ✓                              |                              |                                  |
| Authorised mine surveyor (Grade 1)         | ✓                              | ✓                            | ✓                                |
| Authorised mine surveyor (Grade 2)         | ✓                              | ✓                            | ✓                                |

More information on mines statutory positions and certificates is available on the WorkSafe's [website](#).