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| **Notification of lead risk work and removal of worker from lead risk work: requirements** |
| **Who should use this form**  This form is to be used to notify WorkSafe of lead risk work and removal from lead risk work in accordance with work health and safety regulations, in the following circumstances:   * if a person conducting a business or undertaking (PCBU) at a workplace determines that work at the workplace is lead risk work, the person must submit this form within 7 days; * if an emergency service organisation (ESO) determines that work is lead risk work, in relation to work carried out by an emergency service worker who, at the direction of the emergency service organisation, is:   + rescuing a person, or   + providing first aid to a person;   then the emergency service organisation must submit this form as soon as practicable thereafter;   * + if there is a change to a lead risk work notification then the PCBU must submit this form before the change, or as soon as practicable after the PCBU becomes aware of the change.   In assessing whether a task in a lead process is considered lead risk work a PCBU or ESO must have regard to:  (a) past biological monitoring results of workers;  (b) airborne lead levels;  (c) the form of lead used;  (d) the tasks and processes required to be undertaken with lead;  (e) the likely duration and frequency of exposure to lead;  (f) possible routes of exposure to lead; and  (g) any information about incidents, illnesses or diseases in relation to the use of lead at the  workplace.  When assessing a lead process to identify lead risk work, the effect of using personal protective equipment on the health and safety of workers at the workplace ***must not*** be taken into consideration.  If a PCBU at a workplace is unable to determine whether lead risk work is carried out in a lead process at the workplace, the process is taken to include lead risk work until the person determines that lead risk work is not carried out in the process.  In instances where a worker is removed from lead risk work the PCBU must notify the regulator as soon as practicable.  A PCBU must ensure that workers undertaking lead risk work are provided with health monitoring conducted by a Registered Medical Practitioner.  A PCBU must immediately remove the worker from carrying out lead risk work if the health monitoring results of the worker shows that the worker’s blood lead level is, or is more than:   * for workers who are not females of reproductive capacity and males: 30μg/dL (1.45μmol/L); or * for females of reproductive capacity: 10μg/dL (0.48μmol/L); or * the registered medical practitioner who supervised the health monitoring recommends that the worker be removed from carrying out the lead risk work. |
| **Submitting Form**  The completed notification form is to be submitted either via email to: [safety@dmirs.wa.gov.au](mailto:safety@dmirs.wa.gov.au)  or by post to:  Director  WorkSafe Service Industries and Specialists  Department of Mines, Industry Regulation and Safety  Locked Bag 100  EAST PERTH WA 6892 |

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| **Notification of lead risk work or removal of worker from lead risk work** | | | | |
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| **1. Notification type (✓) relevant boxes** | | | | |
| New notification   * Date PCBU or Emergency Services Organisation determined work to be lead risk work | | | | enter date: DD/MM/YYYY |
| Amendment to existing notification   * Date PCBU or Emergency Services Organisation became aware of change in lead risk work | | | | enter date: DD/MM/YYYY |
| Removal of worker from lead risk work   * Date worker was removed from lead risk work * Please attach copy of health monitoring report | | | | enter date: DD/MM/YYYY |
| **2. Details of the person conducting the business or undertaking (PCBU)** | | | | |
| Legal entity name | | | Click or tap here to enter text. | |
| Registered business or trading name | | | Click or tap here to enter text. | |
| ABN/ACN | | | Click or tap here to enter text. | |
| Street address | | | Click or tap here to enter text. | |
| Suburb | | | Click or tap here to enter text. | |
| State or Territory | | | Click or tap here to enter text. | |
| Postcode | | | Click or tap here to enter text. | |
| **3. Details of emergency service organisation (ESO) that encountered lead risk work** | | | | |
| Legal entity name | | | Click or tap here to enter text. | |
| Registered business or trading name | | | Click or tap here to enter text. | |
| ABN/ACN | | | Click or tap here to enter text. | |
| Street address | | | Click or tap here to enter text. | |
| Suburb | | | Click or tap here to enter text. | |
| State or Territory | | | Click or tap here to enter text. | |
| Postcode | | | Click or tap here to enter text. | |
| **4. Details of authorised person completing form** | | | | |
| Family name | | | Click or tap here to enter text. | |
| Position with PCBU | | | Click or tap here to enter text. | |
| Telephone | | | Click or tap here to enter text. | |
| Mobile telephone | | | Click or tap here to enter text. | |
| Email | | | Click or tap here to enter text. | |
| Postcode | | | Click or tap here to enter text. | |
| **5. Details of workplace where lead risk work is undertaken**  **(or where the ESO’s worker rescued or provided first aid to a person)** | | | | |
| Name of workplace | | | Click or tap here to enter text. | |
| Street address | | | Click or tap here to enter text. | |
| Suburb | | | Click or tap here to enter text. | |
| State or Territory | | | Click or tap here to enter text. | |
| Postcode | | | Click or tap here to enter text. | |
| **6. Description of the lead process to be undertaken which gives rise to lead risk work** | | | | |
|  | (a) work that exposes a person to lead dust or lead fumes arising from the manufacture or handling of dry lead compounds; | | | |
|  | (b) work in connection with the manufacture, assembly, handling or repair of, or parts of, batteries containing lead that involves the manipulation of dry lead compounds, or pasting or casting lead; | | | |
|  | (c) breaking up or dismantling batteries containing lead, or sorting, packing and handling plates or other parts containing lead that are removed or recovered from the batteries; | | | |
|  | (d) spraying molten lead metal or alloys containing more than 5% by weight of lead metal; | | | |
|  | (e) melting or casting lead alloys containing more than 5% by weight of lead metal in which the temperature of the molten material exceeds 450°C; | | | |
|  | (f) recovering lead from its ores, oxides or other compounds by thermal reduction process; | | | |
|  | (g) dry machine grinding, discing, buffing or cutting by power tools alloys containing more than 5% by weight of lead metal; | | | |
|  | (h) machine sanding or buffing surfaces coated with paint containing more than 1% by dry weight of lead; | | | |
|  | (i) a process by which electric arc, oxyacetylene, oxy gas, plasma arc or a flame is applied for welding, cutting or cleaning, to the surface of metal coated with lead or paint containing more than 1% by dry weight of lead metal; | | | |
|  | (j) radiator repairs that may cause exposure to lead dust or lead fumes; | | | |
|  | (k) fire assays if lead, lead compounds or lead alloys are used; | | | |
|  | (l) hand grinding and finishing lead or alloys containing more than 50% by dry weight of lead; (m) spray painting with lead paint containing more than 1 % by dry weight of lead; | | | |
|  | (m) spray painting with lead paint containing more than 1 % by dry weight of lead; | | | |
|  | (n) melting lead metal or alloys containing more than 50% by weight of lead metal if the exposed surface area of the molten material exceeds 0.1 square metre and the temperature of the molten material does not exceed 450°C; | | | |
|  | (o) using a power tool, including abrasive blasting and high pressure waterjets, to remove a surface coated with paint containing more than 1% by dry weight of lead and handling waste containing lead resulting from the removal; | | | |
|  | (p) a process that exposes a person to lead dust or lead fumes arising from manufacturing or testing detonators or other explosives that contain lead; | | | |
|  | (q) a process that exposes a person to lead dust or lead fumes arising from firing weapons at an indoor firing range; | | | |
|  | (r) foundry processes involving:  (i) melting or casting lead alloys containing more than 1% by weight of lead metal in which the temperature of the molten material exceeds 450°C; or  (ii) dry machine grinding, discing, buffing or cutting by power tools lead alloys containing more than 1 % by weight of lead metal; | | | |
|  | (s) a process decided by the regulator to be a lead process under regulation 393. | | | |
|  | (t) Other - please describe  Click or tap here to enter text. | | | |
| **7. Health monitoring** | | | | |
| Has health monitoring been provided/going to be provided to the worker by a registered medical practitioner:   * before the worker first commenced/commences the lead risk work * 1 month after the worker commenced/commences the lead risk work | | | | |
| Name of registered medical practitioner | | enter text. | | |

| **8. Commencement and completion of lead risk work** | | | | | | | |
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| Date of commencement of lead risk work or change in lead risk work, and proposed completion date: | | | | | | | |
| * Date that lead risk work, or change in lead risk work commenced | | | | | enter date: DD/MM/YYYY | | |
| Is the work ongoing?  Yes  No | | | | | | | |
| * If no, proposed completion date | | | | | enter date: DD/MM/YYYY | | |
| **9. Summary of controls** | | | | | | | |
| Provide information about how you will manage risks to health and safety, including a summary of the steps taken, or to be taken, in relation to the following: | | | | | | | |
| Elimination | | | Click or tap here to enter text. | | | | |
| Substitution | | | Click or tap here to enter text. | | | | |
| Isolation | | | Click or tap here to enter text. | | | | |
| Engineering | | | Click or tap here to enter text. | | | | |
| Administrative (include information and training) | | | Click or tap here to enter text. | | | | |
| PPE | | | Click or tap here to enter text. | | | | |
| Consultation with workers | | | Click or tap here to enter text. | | | | |
| **10. Declaration** | | | | | | | |
| I am authorised to submit this form on behalf of the duty holder identified in section 2, and the information supplied is correct to the best of my knowledge. | | | | | | | |
| Click or tap here to enter text/add digital signature  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Signature** | | | | | | | |
| Name | enter text. | Title | | enter text. | | Date | DD/MM/YYYY |
| Note: the person conducting a business or undertaking ***must***:  (a) keep a copy of the notice given to the regulator while the lead risk work is carried out at the workplace; and  (b) ensure that a copy of the notice is readily accessible to a worker who is likely to be exposed to lead, and the worker's health and safety representative. | | | | | | | |