

Plumbers Licensing Board Policy

Drainage plumbing diagrams – minimum specifications

OBJECTIVE

The objective of this policy is to inform licensed plumbing contractors about the minimum specifications for drainage plumbing diagrams and to guide the Plumbers Licensing Board (the Board), and Departmental staff under delegation, in determining whether a drainage plumbing diagram submitted by a licensed plumbing contractor meets the minimum specifications.

SCOPE

This policy applies when a licensed plumbing contractor submits a drainage plumbing diagram to the Board in accordance with regulation 45D or 45DA of the Plumbers Licensing and Plumbing Standards Regulations 2000 (the Regulations).

The policy does not limit or inhibit the Board's discretion in taking a decision outside these principles and in accordance with the Regulations, based on the individual circumstances of the applicant.

CONTEXT

Regulation 45D

Regulation 45D requires a licensed plumbing contractor who carries out drainage plumbing work to submit to the Board a diagram of that work in a format approved by the Board. This policy and the accompanying guidelines set out the approved format.

Regulation 45DA

Regulation 45DA requires a licensed plumbing contractor who carries out drainage plumbing work for the purposes of providing a drainage plumbing service line and connection point for a lot on subdivided land to submit to the Board and the owner of the lot, a diagram of that work in a format approved by the Board. This policy and the accompanying guidelines set out the approved format.

POLICY

When to submit a drainage plumbing diagram

Drainage plumbing diagrams must be submitted to the Board whenever a licensed plumbing contractor has carried out drainage plumbing work that involves the installation or alteration of below ground level pipes, materials or components that, once in place, are not readily accessible.

Drainage plumbing diagrams must be submitted to the Board at the same time as the certificate of compliance for the drainage plumbing work.

Where the drainage plumbing work is for subdivision plumbing work, a copy of the drainage plumbing diagram must also be provided to the owner or occupier of the subdivided land.

Penalties of up to \$5,000 apply for failure to submit a drainage plumbing diagram as required.

Information to be included on a drainage plumbing diagram

Drainage plumbing diagrams must be submitted in a form approved by the Board. The Board publishes a guidance note (see Attachment A) which provides the minimum requirements for information to be included on a drainage plumbing diagram.

Where a drainage plumbing diagram does not meet the minimum specifications set out in the guidance note, the Board may require a replacement drainage plumbing diagram to be provided within a specified time.

Penalties of up to \$5,000 may apply when a drainage plumbing diagram is not provided on request.

POLICY IMPLEMENTATION


This policy will be applied by Departmental officers on receipt of a drainage plumbing diagram or where a drainage plumbing diagram has not been submitted as required.

Departmental officers will be responsible for issuing infringement notices, commencing prosecution or referring the matter to the Board for disciplinary proceedings where drainage plumbing diagrams are not submitted as required or requests for new or replacement drainage plumbing diagrams are not complied with.

GLOSSARY OF TERMS USED IN THIS POLICY

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| Drainage plumbing diagram | Commonly called an as-constructed diagram or flimsy, a drainage plumbing diagram is a diagrammatic representation of drainage plumbing work within a property. |
| Drainage plumbing work | As defined in Regulation 4B of the Plumbing Regulations |

GOVERNANCE

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| Resolved by the Board | Meeting Date 22 April 2024 | Item Number |
| Chairperson | Signature  | Date 22 April 2024 |
| Review Date | April 2026 | |