



Application for a Gasfitting Authorisation

(Suitable for organisations and persons to carry out emergency repairs and to maintain key infrastructure such as industrial gas piping systems (Pressures above 200kPa) and Type B gas appliances)

<p>All required information is to be submitted for this application to be accepted</p>	<p>Application Checklist – Please check</p> <p>INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED. This application must be accompanied by the following:</p> <p><input type="checkbox"/> Non-refundable application fee.</p> <p><input type="checkbox"/> Evidence of training and qualifications as mentioned in the Authorisation Guidelines.</p> <p><input type="checkbox"/> Proof of identification (minimum of 100 points) in accordance with the attached Fact Sheet.</p>				
<p>Credit card details submitted as payment remain confidential at all times</p>	<p>Payment Details (Payment will appear as “WA Gov – DMIRS” on your bank statement)</p> <p><input type="checkbox"/> Cheque enclosed (made payable to Department of Mines, Industry Regulation and Safety)</p> <p><input type="checkbox"/> Credit Card payment <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa</p> <p>Card Number _____ / _____ / _____ / _____ Expiry Date <input style="width: 40px;" type="text"/> / <input style="width: 40px;" type="text"/></p> <p>Cardholder's Name: _____ (please print)</p> <p><i>I authorise the Department to deduct the current prescribed fee, including any applicable late fee. Fees are subject to change on 1 July each year.</i></p> <p>Cardholder's Signature: _____ Date: _____</p> <p>Cardholder's contact phone number: _____</p>				
OFFICE USE ONLY					
Licence No:		Department Code	GA	Chart Description	<input type="checkbox"/> Application Fee
Total Fee	\$	Link Licence to payment	Yes		

You may lodge your completed application:

By post addressed to:

Licensing Services
 Department of Mines,
 Industry Regulation and
 Safety
 Locked Bag 100,
 EAST PERTH WA 6892

In person at:

Customer Service
 Level 1, Mason Bird Building
 303 Sevenoaks Street
 CANNINGTON
 Hours: 8:30am to 4:30pm
 Monday to Friday

Enquiries Only

Telephone: (08) 6251 2000

Email (**Do Not Email Form**)
energylicensing@dmirs.wa.gov.au

Internet: www.energysafety.wa.gov.au

PLEASE NOTE INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED

Please ensure you have provided all required information and supporting documentation as per the application checklist. Incomplete applications will be lapsed and the application fee is non-refundable.

	Please print neatly in BLOCK LETTERS with a black or blue pen only
	<p>Applicant Details</p> <p>Title: <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss</p> <p>Surname: _____</p> <p>Given Names: _____</p> <p>Date of Birth: _____</p>
Provide details of current residential address	<p>Residential Address: _____</p> <p>Suburb: _____ State: _____ Postcode: _____</p>
If same as above address, write "as above"	<p>Postal Address: _____</p> <p>Suburb: _____ State: _____ Postcode: _____</p>
Provide email address details if available	<p>Home Phone: _____ Work Phone: _____</p> <p>Mobile Phone: _____ Facsimile: _____</p> <p>Email Address: _____</p>
Provide details of Business/Employer	<p>Business/Employer Details</p> <p>Employer's Name: _____</p> <p>Postal Address: _____</p> <p>Suburb: _____ State: _____ Postcode: _____</p> <p>Future changes to employer details must be notified in writing to the Licensing Office, for the Gasfitting Authorisation to remain valid.</p>
Provide details of where the gasfitting work will be carried out	<p>Site Details</p> <p>Site Address: _____</p> <p>Suburb: _____ State: _____ Postcode: _____</p> <p>Site Telephone No: _____ Site Facsimile No: _____</p> <p>Site Email Address: _____</p> <p>If multiple Site Addresses – please provide a written submission of details and attach with this application form.</p>
Tick relevant class type	<p>Class Type</p> <p>This Authorisation application is for the following class type (please indicate by a tick):</p> <p><input type="checkbox"/> I Gasfitting work —</p> <p style="margin-left: 40px;">a) on a consumers' gas installation associated with Type B appliance; or</p> <p style="margin-left: 40px;">b) on piping that has an operating pressure of more than 200kPa, not being gasfitting work referred to in paragraph (a) or classified as Class E or P.</p> <p><input type="checkbox"/> P Gasfitting work on a gas installation associated with the storage and dispensing of gas for the refuelling of a motor vehicle as defined in section 5 of the <i>Road Traffic Act 1974</i>.</p>

<p>Provide details of gasfitting work to be performed</p> <p>Gas pipe operating pressure must be included</p>	<p>Scope of Gasfitting Work</p> <p>Details of gasfitting work to be carried out by this applicant (the Gasfitting Authorisation holder):</p> <p><input type="checkbox"/> Servicing (Maintenance) and Emergency Repairs on a like for like basis of Type B appliances or</p> <p><input type="checkbox"/> Servicing (Maintenance) Pipe Pressures under 200kPa associated with Type B appliances.</p> <p><input type="checkbox"/> Servicing (Maintenance) Pipe Pressures over 200kPa associated with Type B appliances.</p>
<p>MUST indicate the number of persons to be supervised at any one time</p>	<p>Supervised Gas Fitters (this information must be provided)</p> <p>Number of persons who will be supervised by the Gasfitting Authorisation holder: <input style="width: 100px; height: 20px;" type="text"/></p> <p>In accordance with Regulation 16(2) of the Gas Standards (Gasfitting and Consumer Gas Installations) Regulations 1999 (referred to as “the Regulations”).</p> <p>Please include the names, residential address, mobile number, email address, and signatures of the Gas fitters to be supervised as an attachment to your application.</p>
<p>Important information</p>	<ol style="list-style-type: none"> 1. The Gas Standards (Gasfitting and Consumer Gas Installations) Regulations 1999 require all new appliances to be certified before being put into operation. 2. A Gasfitting Authorisation issued for servicing and maintaining gas equipment and appliances is only intended to cover appliances and equipment that have been certified/approved under the Gas Standards (Gasfitting and Consumer Gas Installations) Regulations 1999 or approved for installation under previous Western Australian regulations. 3. The Gasfitting Authorisation does not cover any gas equipment/appliance that is unsafe to use/operate or an appliance that has been modified or taken out of its original approved parameters. 4. Where Type B gas appliances cannot be identified as having been certified/approved and/or where the original approved operation criteria is not available, the owner/operator should consider the following: <ul style="list-style-type: none"> • Obtain certification for existing Type B appliances in accordance with the regulations. • Have the appliances checked for safe operation by a competent person (industrial gas fitter, Type B gas appliance inspector etc.), to ensure the appliances are maintained safely and within the scope of any regulatory requirements. In these situations, it is necessary to record all the operational criteria for each appliance and make it available for maintenance personnel.
<p>Required Qualifications</p>	<ul style="list-style-type: none"> • Applicants must have knowledge of the <i>Gas Standards Act 1972</i> and its Regulations covering gasfitting for consumers’ gas installations. Recognised WA gasfitting legislation courses are available. • Applicants must have training in gas safety and basic combustion, fluing and exhaust principles. This is sometimes included in other courses e.g. Legislation or Industrial Gas training. • Engineer and/or Tradesperson qualifications are to be submitted. • Provide evidence of successfully completing selective elements of CPCPGS4023B Install, commission and service Type B gas appliances as applicable.
<p>Experience</p>	<p>Experience - Refer to the Gasfitting Authorisation Guidelines</p> <p>Provide evidence of completing training relevant to the type or scope of work being applied for and or a summary of their experience which covers the proposed work.</p>
<p>Training Plan</p>	<p>Training Plan - Refer to the Gasfitting Authorisation Guidelines</p> <p>Provide details of the training or proposed training plan for those who will be working under the Gasfitting Authorisation holder.</p>
<p>Management Plan</p>	<p>Management Plan - Refer to the Gasfitting Authorisation Guidelines</p> <p>If there is more than one Gasfitting Authorisation holder per site, then a management plan is required. The plan is to include a hierarchy of responsibility identifying who is responsible for what, when and where.</p>
<p>Letter of Nomination</p>	<p>Letter of Nomination - Refer to the Gasfitting Authorisation Guidelines</p> <p>This “Letter of Nomination” is to be supplied as an attachment and completed by the senior manager (of the employer) to whom the applicant reports on an approved Letterhead, as well as completing the Declaration below.</p>

<p>Letter of Nomination Declaration</p> <p>Enter senior manager's name and applicant's name where applicable</p>	<p>Employer Details</p> <p>Trading Name: _____</p> <p>Senior Manager's Name: _____</p> <p>Position in Company: _____</p> <p>Home Phone: _____ Work Phone: _____</p> <p>Mobile Phone: _____ Facsimile: _____</p> <p>Email: _____</p> <p>Declaration</p> <p>I _____ (senior manager), support this application by _____ (applicant) for a Gasfitting Authorisation to permit gasfitting work to be carried out for our company.</p> <p>I consider _____ (applicant) to be competent to supervise and carry out the scope of gasfitting work being applied for.</p> <p>As the supervisor of the company's proposed Gasfitting Authorisation holder, I understand that the Gasfitting Authorisation is subject to conditions that must be complied with at all times. Assistance will be provided so the Gasfitting Authorisation holder is able to fully comply with the Gas Standards (Gasfitting and Consumer Gas Installations) Regulations 1999 and the conditions set out in the Authorisation.</p> <p>I understand that employees not covered by a Gasfitting Authorisation or who are not registered gas fitters must not carry out any gasfitting work.</p> <p>I confirm that _____ (applicant):</p> <ul style="list-style-type: none"> • is employed under a contract of service that encompasses the gasfitting work being applied for in the Gasfitting Authorisation; and • has the authority to make decisions regarding safety and compliance with all requirements related to the Gasfitting Authorisation. <p>Signed (Senior Manager): _____</p> <p>Senior Manager's Name (printed): _____</p> <p>Date: _____</p>
	<p>Sign and date before submitting application</p>



Proof of identity of applicants for an electrical or gas worker's licence

Fact Sheet

The Licensing Office maintains a database of licensed electrical and gas operatives and ensures that the information is accurate and confidential, protecting operatives against the possible fraudulent use of their name.

Applicants for an electrical or gas worker's licence in Western Australia must prove their identity. This fact sheet explains the requirements for an applicant to prove his or her identity.

Before an electrical or gas worker's licence will be issued, applicants must prove their identity by presenting as many documents from the following lists so as to score a minimum of 100 points. The documentation provided may be a photocopy of the original document.

Credit cards, debit cards or bank statements cannot be accepted for proof of identification.

AT LEAST ONE DOCUMENT PROVIDED MUST SHOW THE SIGNATURE OF THE APPLICANT.

Name of the signatory verified from one of the following: 70 POINTS

- Birth certificate / Birth card issued by the Registry of Births, Deaths and Marriages
- Australian Citizenship certificate
- International travel document / Current passport
- Expired passport which has not been cancelled and was current within the preceding 2 years
- Other document of identity having the same characteristics as a passport (e.g. this may include some diplomatic documents and some documents issued to refugees)

Note: Additional points cannot be scored for more than one document.

Name of signatory verified from one of the following (but only where they contain a photograph or signature that can be matched to the signatory): 40 POINTS

- A licence or permit issued under a law of the Commonwealth, a State or Territory
- An identification card issued to a public employee (with photo or signature)
- An identification card issued by the Commonwealth, a State or Territory as evidence of the person's entitlement to a financial benefit (with photo or signature)
- An identification card issued to a student at a secondary or tertiary education institution (with photo or signature)
- Australian driver's licence

Name and Address of signatory verified from any of the following: 35 POINTS

- Document verifying employment (A current employer, or a previous employer within the last 2 years)
- Document from a rating authority (e.g. land rates)

Name of signatory verified from any of the following: 25 POINTS

- Marriage certificate (for maiden name only)
- Council rates notice
- Telephone account
- Medicare card
- Records of Public Utility
- Transperth Smartrider cards (for students only)

Name and Date of Birth verified from any of the following: 25 POINTS

- Records of primary, secondary or tertiary educational institution attended by the signatory within the last 10 years
- Records of a professional or trade association of which the signatory is a member
- Proof of Age card
- Foreign driver's licence