



Converting a Certificate of Competency to a Gasfitting Permit

<p>All required information is to be submitted for this application to be accepted</p>	<p>Application Checklist – Please check</p> <p>INCOMPLETE APPLICATION WILL NOT BE ACCEPTED. This application must be accompanied by the following:</p> <p><input type="checkbox"/> A non-refundable application fee.</p> <p><input type="checkbox"/> Permit fee for <input type="checkbox"/> one year OR <input type="checkbox"/> five years.</p> <p><input type="checkbox"/> Proof of identification (minimum of 100 points) in accordance with the attached Fact Sheet.</p> <p><input type="checkbox"/> Evidence of qualifications and training.</p> <p><input type="checkbox"/> Where possible, return the Certificate of Competency to this office.</p>			
<p>Credit card details submitted as payment remain confidential at all times</p>	<p>Payment Details (Payment will appear as “WA Gov – DMIRS” on your bank statement)</p> <p><input type="checkbox"/> Cheque enclosed (made payable to Department of Mines, Industry Regulation and Safety)</p> <p><input type="checkbox"/> Credit Card payment <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa</p> <p>Card Number _____ / _____ / _____ / _____ Expiry Date <input type="text"/> / <input type="text"/></p> <p>Cardholder’s Name: _____ (please print)</p> <p><i>I authorise the Department to deduct the current prescribed fee, including any applicable late fee. Fees are subject to change on 1 July each year.</i></p> <p>Cardholder’s Signature: _____ Date: _____</p> <p>Cardholder’s contact phone number: _____</p>			
OFFICE USE ONLY				
Licence No:	Department Code	GF	Chart Description	<input type="checkbox"/> Application Fee
Total Fee	Link Licence to payment	Yes		<input type="checkbox"/> Permit Fee - 1 year
				or
				<input type="checkbox"/> Permit Fee - 5 years

You may lodge your completed application:

By post addressed to:

Licensing Services
 Department of Mines, Industry
 Regulation and Safety
 Locked Bag 100,
 EAST PERTH WA 6892

In person at:

Customer Service
 Level 1, Mason Bird Building
 303 Sevenoaks Street
 CANNINGTON
 Hours: 8:30am to 4:30pm
 Monday to Friday

Enquiries Only

Telephone: (08) 6251 2000

Email (**Do Not Email Form**)
energylicensing@dmirs.wa.gov.au

Internet: www.energysafety.wa.gov.au

PLEASE NOTE INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED

Please ensure you have provided all required information and supporting documentation as per the application checklist. Incomplete applications will be lapsed and the application fee is non-refundable.

Please print neatly in **BLOCK LETTERS** with a black or blue pen only

Applicant Details

Title: Mr Mrs Ms Miss

Surname: _____

Given Names: _____

Date of Birth: _____

Certificate of Competency Number: _____

Provide details of current residential address

Residential Address: _____

Suburb: _____ State: _____ Postcode: _____

If same as above address, write "as above"

Postal Address: _____

Suburb: _____ State: _____ Postcode: _____

Provide email address details if available

Home Phone: _____ Work Phone: _____

Mobile Phone: _____ Facsimile: _____

Email Address: _____

Sign and date before submitting application

Declaration

I declare that the information in this application and any documentation attached is complete and true to the best of my knowledge. I declare that I have adequate theoretical and practical knowledge and adequate skills to carry out the class and scopes of gasfitting applied for. I have adequate knowledge of the *Gas Standards Act 1972* and its Regulations.

I acknowledge that providing information which is false or making false representations is an offence in accordance with Section 13A (10) of the *Gas Standards Act 1972*.

Have you been convicted of a criminal offence (excluding traffic offences) in the past ten years?

Yes No

If yes, please provide details (including year): _____

A criminal offence may not necessarily preclude the applicant from being issued the permit or authorisation applied for, but may be considered by the Gas Licensing Committee during the application or renewal process to determine eligibility for the permit or authorisation.

Applicant Signature: _____ Date: _____



Proof of identity of applicants for an electrical or gas worker's licence

Fact Sheet

The Licensing Office maintains a database of licensed electrical and gas operatives and ensures that the information is accurate and confidential, protecting operatives against the possible fraudulent use of their name.

Applicants for an electrical or gas worker's licence in Western Australia must prove their identity. This fact sheet explains the requirements for an applicant to prove his or her identity.

Before an electrical or gas worker's licence will be issued, applicants must prove their identity by presenting as many documents from the following lists so as to score a minimum of 100 points. The documentation provided may be a photocopy of the original document.

Credit cards, debit cards or bank statements cannot be accepted for proof of identification.

AT LEAST ONE DOCUMENT PROVIDED MUST SHOW THE SIGNATURE OF THE APPLICANT.

Name of the signatory verified from one of the following:

70 POINTS

- Birth certificate / Birth card issued by the Registry of Births, Deaths and Marriages
- Australian Citizenship certificate
- International travel document / Current passport
- Expired passport which has not been cancelled and was current within the preceding 2 years
- Other document of identity having the same characteristics as a passport (e.g. this may include some diplomatic documents and some documents issued to refugees)

Note: Additional points cannot be scored for more than one document.

Name of signatory verified from one of the following (but only where they contain a photograph or signature that can be matched to the signatory):

40 POINTS

- A licence or permit issued under a law of the Commonwealth, a State or Territory
- An identification card issued to a public employee (with photo or signature)
- An identification card issued by the Commonwealth, a State or Territory as evidence of the person's entitlement to a financial benefit (with photo or signature)
- An identification card issued to a student at a secondary or tertiary education institution (with photo or signature)
- Australian driver's licence

Name and Address of signatory verified from any of the following:

35 POINTS

- Document verifying employment (A current employer, or a previous employer within the last 2 years)
- Document from a rating authority (e.g. land rates)

Name of signatory verified from any of the following:

25 POINTS

- Marriage certificate (for maiden name only)
- Council rates notice
- Telephone account
- Medicare card
- Records of Public Utility
- Transperth Smartrider cards (for students only)

Name and Date of Birth verified from any of the following:

25 POINTS

- Records of primary, secondary or tertiary educational institution attended by the signatory within the last 10 years
- Records of a professional or trade association of which the signatory is a member
- Proof of Age card
- Foreign driver's licence

