



**(This form is valid until 30 June 201)**

**Application to upgrade a Tradespersons Permit to a Class G Gasfitting Permit**

*(Suitable for applicants who have successfully completed the on-the-job training record book)*

**PLEASE NOTE INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

**Please ensure you have provided all required information and supporting documentation as per the application checklist. Failure to submit a completed application will result in the cancellation of your application and loss of the application fee.**

Please print neatly in **BLOCK LETTERS** with a black or blue pen only

<b>GF</b> _____	<p><b>Applicant Details</b></p> <p>Title:            <input type="checkbox"/> Mr    <input type="checkbox"/> Mrs    <input type="checkbox"/> Ms    <input type="checkbox"/> Miss</p> <p>Surname: _____</p> <p>Given Names: _____</p> <p>Date of Birth: _____</p>
<b>Provide details of current residential address</b>	<p>Residential Address: _____</p> <p>Suburb: _____                      State: _____                      Postcode: _____</p>
<b>If same as above address, write "as above"</b>	<p>Postal Address: _____</p> <p>Suburb: _____                      State: _____                      Postcode: _____</p>
<b>Provide email address details if available</b>	<p>Home Phone: _____                      Work Phone: _____</p> <p>Mobile Phone: _____                      Facsimile: _____</p> <p>Email Address: _____</p>
<b>Proof of Identification</b>	<p><input type="checkbox"/> Proof of identification (minimum of 100 points) in accordance with the attached Fact Sheet.</p>
<b>Competencies</b>	<p>Applicants are required to provide the following:</p> <p><input type="checkbox"/> Supervisor Gas fitter/Trainee On-the-Job Training Declaration.</p> <p><b>Note:</b> The Applicant must maintain the Training Record Book On-the-Job Training for 5 years.</p>
<b>All required information is to be submitted for this application to be accepted</b>	<p><b>Completed Application – Please check</b></p> <p>Incomplete applications will not be accepted. This application must be accompanied by the following:</p> <p><input type="checkbox"/> Proof of identification (minimum of 100 points) in accordance with the attached Fact Sheet.</p> <p><input type="checkbox"/> Supervisor Gas fitter/Trainee On-the-Job Training Declaration.</p> <p><input type="checkbox"/> A non-refundable application fee of \$51.45.</p> <p><input type="checkbox"/> <b>Permit Fee for one year</b> of \$54.00    or    <input type="checkbox"/> <b>Permit fee for five years</b> of \$270.00.</p>

<p><b>Sign and date before submitting application</b></p>	<p><b>Declaration</b></p> <p>I declare that the information in this application and any documentation attached is complete and true to the best of my knowledge. I declare that I have adequate theoretical and practical knowledge and adequate skills to carry out the class and scopes of gasfitting applied for. I have adequate knowledge of the <i>Gas Standards Act 1972</i> and its Regulations.</p> <p>I acknowledge that providing information which is false or making false representations is an offence In accordance with Section 13A (10) of the <i>Gas Standards Act 1972</i>.</p> <p><b>Have you been convicted of a criminal offence (excluding traffic offences) in the past ten years?</b></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please provide details (including year): _____</p> <p>_____</p> <p>_____</p> <p>A criminal offence may not necessarily preclude the applicant from being issued the permit or authorisation applied for, but may be considered by the Gas Licensing Committee during the application or renewal process to determine eligibility for the permit or authorisation.</p> <p>Applicant Signature: _____ Date: _____</p>
<p><b>Credit card details submitted as payment remain confidential at all times</b></p>	<p><b>Payment Details</b></p> <p><input type="checkbox"/> Cheque enclosed (made payable to Department of Mines, Industry Regulation and Safety)</p> <p><input type="checkbox"/> Credit Card payment    <input type="checkbox"/> MasterCard    <input type="checkbox"/> Visa</p> <p>Card Number _____ / _____ / _____ / _____    Expiry Date <input type="text"/> / <input type="text"/></p> <p>Cardholder's Name: _____ (PLEASE PRINT)</p> <p><i>I authorise the Department to deduct the current prescribed fee, including any applicable late fee, for an application for an electrical licence or gas permit.</i></p> <p>Cardholder's Signature: _____ Date: _____</p>



# Proof of identity of applicants for an electrical or gas worker's licence

Fact Sheet

The Licensing Office maintains a database of licensed electrical and gas operatives and ensures that the information is accurate and confidential, protecting operatives against the possible fraudulent use of their name.

Applicants for an electrical or gas worker's licence in Western Australia must prove their identity. This fact sheet explains the requirements for an applicant to prove his or her identity.

Before an electrical or gas worker's licence will be issued, applicants must prove their identity by presenting as many documents from the following lists so as to score a minimum of 100 points. The documentation provided may be a photocopy of the original document.

**Credit cards, debit cards or bank statements cannot be accepted for proof of identification.**

**AT LEAST ONE DOCUMENT PROVIDED MUST SHOW THE SIGNATURE OF THE APPLICANT.**

**Name of the signatory verified from one of the following: 70 POINTS**

- Birth certificate / Birth card issued by the Registry of Births, Deaths and Marriages
- Australian Citizenship certificate
- International travel document / Current passport
- Expired passport which has not been cancelled and was current within the preceding 2 years
- Other document of identity having the same characteristics as a passport (e.g. this may include some diplomatic documents and some documents issued to refugees)

Note: Additional points cannot be scored for more than one document.

**Name of signatory verified from one of the following (but only where they contain a photograph or signature that can be matched to the signatory): 40 POINTS**

- A licence or permit issued under a law of the Commonwealth, a State or Territory
- An identification card issued to a public employee (with photo or signature)
- An identification card issued by the Commonwealth, a State or Territory as evidence of the person's entitlement to a financial benefit (with photo or signature)
- An identification card issued to a student at a secondary or tertiary education institution (with photo or signature)
- Australian driver's licence

**Name and Address of signatory verified from any of the following: 35 POINTS**

- Document verifying employment (A current employer, or a previous employer within the last 2 years)
- Document from a rating authority (e.g. land rates)

**Name of signatory verified from any of the following: 25 POINTS**

- Marriage certificate (for maiden name only)
- Council rates notice
- Telephone account
- Medicare card
- Records of Public Utility
- Transperth Smartrider cards (for students only)

**Name and Date of Birth verified from any of the following: 25 POINTS**

- Records of primary, secondary or tertiary educational institution attended by the signatory within the last 10 years
- Records of a professional or trade association of which the signatory is a member
- Proof of Age card
- Foreign driver's licence