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CPD Reminder: Less than two weeks left to obtain your required points!

Compulsory Professional Development (CPD) is part of the licensing framework that requires all settlement agents to comply with the settlement agent licensing legislation.

All licensees with current triennial certificates are required to complete CPD activities annually in order to renew their triennial certificate.

In each calendar year, participants must obtain a total of six points of CPD [approved activities](#). Of these six points, at least four points are to be earned from the core activities and the remaining two points from either core or elective CPD activities.

According to reported figures, at least twenty three per cent of settlement agents have yet to complete their core activities for 2012. **Failing to complete your CPD requirements may mean you will be unable to renew your triennial certificate.**

You cannot wait until the final weeks of 2012 to attend CPD activities as there are currently no courses available in December. Lack of course availability will not be accepted as a valid reason for not complying.

Details of the prescribed core and elective activities can be viewed on the Department's [website](#).

The Australian Institute of Conveyancers WA (AICWA) was awarded the contract for the delivery of CPD in 2012. Please visit their [website](#) to see the timetable and download a registration form.

Please do not contact the Department to make bookings.

Settlement agents who operate more than 100km from Perth or Busselton can get information about CPD attendance [here](#).

If you have specific queries relating to your CPD obligations please contact the Department on cpd@commerce.wa.gov.au, 9282 0642, or contact the Consumer Protection Advice Line on 1300 30 40 54.