**Template 3A - Pay slip - WA award employees**

| **Employment details** |
| --- |
| **Employee's name:** |  | **Employer’s name:** |  |
| **Date of birth (if under 21):** |  | **ABN:** |  |
| **Name of WA award:**  |  | **Business trading name:** |  |
| **Job classification / Level:** *(e.g. Food and Beverage Attendant Level 2; apprentice carpenter, hairdresser)*  |  | **Pay period dates:**  |  |
| **Employment status:** *(Full time, part time or casual)* |  | **Pay date:**  |  |

| **Wages** | **Total hours** | **Rate per hour ($)** | **Total ($)** |
| --- | --- | --- | --- |
| **Ordinary time rate** |  | $ | $ |
| **Additional ordinary time rate** |  | $ | $ |
| **Saturday rate** |  | $ | $ |
| **Sunday rate** |  | $ | $ |
| **Public holiday rate** |  | $ | $ |
| **Overtime – Time and a half** |  | $ | $ |
| **Overtime – Double time** |  | $ | $ |
| **Other rate** *(please specify)* |  | $ | $ |
| **Allowance** |  | $ | $ |
| **Allowance** |  | $ | $ |
| **Leave** *(type)* |  | $ | $ |
| **Leave** *(type)* |  | $ | $ |
| **Leave loading** |  | $ | $ |
| **GROSS PAY** | **$** |

Template 3A - Pay slip - WA award employees - Page 2

| **Deductions** | **Employer superannuation contribution** |
| --- | --- |
| **Deduction type** | **Amount** | **Name of fund** |  |
| **PAYG tax** | $ |
| **Other deductions** *(please specify)* | $ | **Contribution** | $ |
| **Other** | $ |
| **Total deductions** | **$** | **Final pay** |
| *Permitted deductions are any amount the employer is authorised, in writing, by the employee to deduct and pay on behalf of the employee; any amount the employer is authorised to deduct and pay on behalf of the employee under the relevant WA award; or any amount the employer is authorised or required to deduct by law or a court order.* | **Gross pay** | $ |
| **Total deductions** | $ |
| **Net pay paid to employee** | **$** |

For more information please visit the Wageline website [www.dmirs.wa.gov.au/wageline](http://www.dmirs.wa.gov.au/wageline) or call Wageline on 1300 655 266.

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