

The awards recognise outstanding OSH management, solutions and innovation in Western Australian workplaces and are now open for submissions. Department of Mines Industry Regulation and Safety strongly encourages you to submit an entry for a worthy individual, solution or organisation and would appreciate you informing your colleagues and contacts of the awards.

Who should enter the awards?

Entries are welcome from individuals, groups and organisations in all industries and workplaces, no matter how small the contribution has been.

Why enter the awards?

The Work Safety Awards provide recognition from the community for achievements in OSH. The Department will promote winners as leaders in OSH and they will be able to use the Work Safety Awards logo to advertise their achievement.

What are the key dates?

10 May 2018	Nominations open
29 June 2018	Entries closed
August 2018	Finalists notified
24 October 2018	Winners announced at the Work Safety Awards presentation

How do I enter?

Step one

Select an award category. Read through the judging criteria to find out what you need to include in your submission.

For more information contact the Manager, Safety Communications on 1300 307 877 or email worksafetyawards@dmirs.wa.gov.au

Step two

Check that you are eligible to enter the Work Safety Awards WA. Read through the terms and conditions of entry.

Step three

Use the online form to complete the process. All entries must be submitted by 5:00pm Friday 29 June 2018.

For promotional purposes, include in your submission a:

- copy of your organisation's logo;
- photograph demonstrating your submission;
- one paragraph summary of your submission.

What is the assessment and judging process?

A panel of judges with expertise in occupational safety and health (OSH) will assess all entries. Entrants in each category will be short-listed and the winner of each category will be chosen from the shortlist.

During the short-listing process the judging panel may visit the workplace or contact entrants to assist in assessment of the entry.

Finalists will be notified in August and invited to attend the Work Safety Awards presentation on Wednesday 24 October 2018 where the winners will be announced

Who are the previous finalists?

- [2017 Work Safety Awards Finalists](#)
- [2016 Work Safety Awards Finalists](#)
- [2015 Work Safety Awards Finalists](#)
- [2014 Work Safety Awards Finalists](#)

Category 1: Best workplace safety and health management system

This category recognises demonstrated commitment to continuous improvement of occupational safety and health through the implementation of an integrated systems approach. Recipients of WorkSafe Plan Certificates of Achievement are encouraged to consider an entry in this category.

CRITERIA

Judging criteria: For entry in this category your entry must show the following:

Commitment

1. How clearly does the system achieve a demonstrated commitment to OSH?

Include supporting material to help demonstrate claims against the criteria:

- an external audit report conducted within the last two years;
- evidence of control measures in place to eliminate or reduce hazards;
- claims or incident/injury data for at least the last 12 months; and
- any other evidence to show a systems-based approach.

Consultation

2. To what extent was the integrated approach developed in consultation with workplace parties and, where appropriate, with outside organisations?

Integration

3. How well is the approach integrated into the overall operations of the company/agency?

Evaluation

4. Has there been a demonstrated improvement in OSH in the workplace as a result of the integrated approach?

Applicability

5. How much potential is there for the system to have broader application across other workplaces, agencies and industry?

Supporting material can be supplied to help demonstrate claims against the criteria.

Category 2: Safety and health invention of the year

This category recognises an individual or organisation that has developed and/or manufactured an innovative solution to a safety and health issue.

CRITERIA

Judging criteria: For entry in this category your entry must show the following:

The problem

1. Outline the OSH issue and the form of risk management system or process that was used to identify the issue.

Risk control

2. How was the hierarchy of control applied to develop the solution? Control measures include eliminating the risk, substitution, engineering controls, administrative controls and personal protective equipment.

Consultation

3. To what extent was the invention developed in consultation with workplace parties and, if appropriate, outside organisations?

Innovation

4. How original and innovative is the invention?
 - The design of any device entered should be checked by an appropriately qualified designer/engineer and the report attached.

Evaluation

5. How effective was the invention for the control of the identified hazard? How well did the solution impact on the overall operations of the company?
 - Has there been a demonstrated improvement in OSH in the workplace as a result of the invention?
 - Provide claims or incident/injury data and/or any other OSH reporting as evidence.

Applicability

6. How much potential is there for the invention to have broader application across industry?

Commitment

7. What commitment is evident in the initiative? Provide details of resources invested in developing the solution (human and financial) and in ensuring it was successfully integrated into the business.

Supporting material can be supplied to help demonstrate claims against the criteria.

Examples

DM Civil Kibble Bucket: DM Civil's fabrication shop engineered a custom-designed kibble bucket that can be attached or detached from a loader without the operator having to leave the cab, lessening the risk of slips, trips and falls; pinch point; collision and manual task injuries.

Fremantle Commercial Diving and The Lifting Company: Fremantle Commercial Diving undertake cleaning and inspecting water tanks as a key service. These large tanks often have varied levels of fall prevention in place, and Fremantle Commercial Diving wanted to provide their workers with a reliable fall arrest and rescue system.

They consulted with The Lifting Company, and after significant research and development, the Skyhook Mark 4 was designed and built.

The Skyhook is a unique truck-mounted fall arrest and rescue system.



Category 3A: Best solution to a specific workplace safety and health issue

This category recognises excellence in developing and implementing a solution to an identified workplace occupational safety and health issue.

CRITERIA

Judging criteria: For entry in this category your entry must show the following:

The problem

1. Outline the OSH issue and the form of risk management system or process that was used to identify the issue.

Risk control

2. How was the hierarchy of control applied to develop the solution? Control measures include eliminating the risk, substitution, engineering controls, administrative controls and personal protective equipment.

Consultation

3. To what extent was the solution developed in consultation with workplace parties and, if appropriate, outside organisations?

Innovation

4. How original and innovative was the solution?

Evaluation

5. How effective was the solution for the control of the identified hazard? How well did the solution impact on the overall operations of the company?
 - Has there been a demonstrated improvement in OSH in the workplace as a result of the solution?
 - Provide claims or incident/injury data and/or any other OSH reporting as evidence.

Applicability

6. How much potential is there for the solution to have broader application across other workplaces, agencies and industry?

Commitment

7. What commitment is evident in the initiative? Provide details of resources invested in developing the solution (human and financial) and in ensuring it was successfully integrated into the business.

Supporting material can be supplied to help demonstrate claims against the criteria.

Examples

St Stephens School: Slips trips and falls initiative - Having identified slips, trips and falls as the main cause of injuries sustained by students and staff, the school embarked on an innovative approach to risk management involving support staff, teachers and students.

Department of Transport: Violence reduction program - Customer aggression towards workers in the Driver and Vehicle Services section was prevalent and worsening. The development and implementation of the "Management of Customer Aggression" process resulted in a safer, more productive and positive workplace for workers.



Category 3B: Best solution to a manual handling issue

This category recognises innovative solutions to manual handling issues.

CRITERIA

Judging criteria: For entry in this category your entry must show the following:

The problem

1. Outline the OSH issue and the form of risk management system or process that was used to identify the issue.

Risk control

2. How does the solution apply the hierarchy of control? (Elimination, altering workplace layout, re-design, substitution, engineering, systems of work).

Consultation

3. To what extent was the solution developed in consultation with workplace parties and, if appropriate, outside organisations?

Innovation

4. How original and innovative was the solution?

Evaluation

5. How effective was the solution for the control manual tasks injuries? How well did the solution impact on the overall operations of the company?
 - Has there been a demonstrated improvement in OSH in the workplace as a result of the solution?
 - Provide claims or incident/injury data and/or any other OSH reporting as evidence.

Applicability

6. How much potential is there for the solution to have broader application across other workplaces, agencies and industry?

Commitment

7. What commitment is evident in the solution? Details of resources invested in developing and implementing the solution (human and financial).

Supporting material can be supplied to help demonstrate claims against the criteria.

Examples

When a TRANSDEV employee observed a worker underneath a bus cleaning the undercarriage, he identified numerous manual handling hazards.

After consulting with workers and conducting a risk assessment to consider safer ways of completing the task a cost-effective, innovative tool was designed which allowed workers to clean the undercarriage of the vehicles while standing.

The cleaning tool is now used throughout TRANSDEV.

Category 4: Best initiative to encourage worker engagement in safety

This category recognises an organisation that has developed a significant safety and health awareness campaign in their workplace.

CRITERIA

Judging criteria: For entry in this category your entry must show the following:

The problem

1. Outline how the safety and health initiative was identified or developed.

Participation

2. How many people in the workplace got involved and what was the attitude towards participating?

Innovation

3. How original and innovative was the initiative?

Evaluation

4. Has there been a demonstrated improvement in OSH in the workplace as a result of the initiative?

Applicability

5. How much potential is there for the initiative to have broader application across other workplaces, agencies and industry?

Commitment

6. What commitment is evident in the initiative? Details of resources invested in developing the initiative?

Supporting material can be supplied to help demonstrate claims against the criteria.

Example – City of Cockburn

Zero Harm courages is an initiative developed by the City of Cockburn as a way of empowering their employees and reinvigorating their safety culture.

The aim of this initiative was to engage workers to have the courage to:

- report every incident and near miss
- intervene if they saw something unsafe; and
- stop work if they deem it to be unsafe

Presentations were delivered to all employees giving examples of how they could use each of the courages. The City of Cockburn then reinforced the message by printing merchandise with the courages on them, integrated the courage's into their daily language and awarded people displaying the courages. As time went on they saw more and more employees acting on these courage's and speaking the language. It has now become 'the way things are done' at the City of Cockburn.



Category 5: Safety and health representative of the year

This category recognises an elected safety and health representative who has made a significant contribution and demonstrable difference to safety and health in his or her workplace.

CRITERIA

Judging criteria: For entry in this category your entry must show the following:

Achievements

1. What were the individual's OSH achievements/contributions and how were they accomplished?

Representation

2. Describe how the safety and health representative fosters representation and communication in the workplace?

Functions

3. To what extent does the safety and health representative fulfil their responsibilities under the *Occupational Safety and Health Act*?

Commitment

4. To what extent does the safety and health representative demonstrate commitment to workplace safety and health?

Supporting material can be supplied to help demonstrate claims against the criteria.

Terms and conditions of entry

These terms and conditions of entry apply to all entrants in all categories for the Work Safety Awards Western Australia.

1. The Department of Mines, Industry Regulation and Safety (the Department) will administer the Work Safety Awards Western Australia.
2. Entry for the Work Safety Awards Western Australia is open to individuals, associations, partnerships, companies and other organisations operating within Western Australia. The Department reserves the right to either allow or disallow any entrant for any reason at its complete discretion.
3. Entries must be received by 5.00pm 29 June 2018.
4. By submitting an entry, entrants shall be taken to have acknowledged and accepted these terms and conditions and to have agreed to be bound by them.
5. Entries dealing with scientific, medical or technical achievements should be accompanied by a summary in plain English or layman terms.
6. Judges will have complete discretion in assessing entries, applying the judging criteria, conditions of entry and determining the awards.
7. The decision of the judges is final and no correspondence will be entered into.
8. The assessment, conduct and results of the awards will not create any legal obligations between entrants and the Department, the Crown in right of Western Australia.
9. The Work Safety Awards Western Australia judging panel reserves the right not to allocate winners in a particular category.
10. Persons, sole traders or organisations submitting an entry to the awards must have all insurance/levies required by law, or otherwise appropriate, for the conduct of their day-to-day activities (such as workers' compensation).
11. No responsibility is taken for any loss of or damage to entries.
12. Entries and supporting material will not be returned to entrants.
13. Each entrant guarantees that its entry, including any designs and/or inventions, is the entrant's original work, that any intellectual property rights arising in connection with that entry vest in the entrant and that the entry does not interfere with any third party rights.
14. By entering the Work Safety Awards Western Australia each entrant guarantees that all information in its entry is true, accurate and complete. Entrants may be requested to provide further evidence to substantiate their entries and, if so requested, such evidence must be provided within the stipulated timeframe.
15. Winning an award does not signify endorsement of a particular product or a particular safety and health practice by the Department.
16. The Department reserves the right to decline, to accept or to disqualify an entry, at its absolute discretion, including but not limited to situations in which the entrant, or a related person or organisation, has breached or is under investigation for possible breaches of occupational safety and health laws whether or not a prosecution is pending, or where the acceptance of the entry may otherwise be detrimental to the objectives of the Western Australia awards scheme.
17. All entrants agree to allow officers of the Department to enter and inspect premises that are the subject of, or related to, an entry for the purposes of verifying the entry.



18. The Department will ensure that there is no disclosure to any third party of any information provided by an entrant and marked 'confidential', except with the prior consent of that entrant or where such a disclosure is authorised or required by law.
19. All entrants authorise, subject to receipt of prior written notification, the Department to use the information contained in entries (other than confidential information) for any purposes it sees fit including, but not necessarily limited to, promotional purposes.
20. Subject to proper acknowledgement being given to the relevant entrant, all entrants authorise the Department to publish details of their entry, including but not limited to contact names, phone numbers and photos. The Department will not use the personal information of entrants for any other purpose without prior consent of the entrant, or unless authorised or required to do so by law.
21. Entrants acknowledge that they may be required for presentations and media interviews in respect of their entry and agree to take all reasonable steps to make themselves available for, and actively participate in, such presentations or media interviews.
22. All entrants authorise the Department to recommend that the product, method or service comprising their entry be adopted for use by any other individual or organisation.
23. Work Safety Awards Western Australia winners are not eligible to enter these awards with the same initiative/solution/contribution for three years.
24. The Department, the Crown in right of Western Australia and the officers, employees and agents of all the preceding do not accept any liability, however arising, including liability for negligence, for any accident, loss, injury or damage arising at any time out of or in connection with the Work Safety Awards Western Australia or except for any liability that cannot, by law, be excluded.
25. Entrants who breach any of these 'conditions of entry' are subject to disqualification.

