**Ballot Paper (sample form for your own use)**

Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ballot papers must be placed in the ballot box by [insert closing date and time].

* Please vote for your preferred candidate by placing a cross in the check box next to their name.
* Please place the ballot paper in the supplied ballot box.

|  |  |
| --- | --- |
| **Name** [ ]  | **Name** [ ]  |
| **Name** [ ]  | **Name** [ ]  |
| **Name** [ ]  | **Name** [ ]  |
| **Name** [ ]  | **Name** [ ]  |

**Ballot Certificate (sample form for your own use)**

A ballot for [insert area represented] dated [insert closing date] was finalised with the following results:

1. Number of ballot papers issued
2. Number of ballot papers admitted as formal votes
3. Number of ballot papers admitted as informal votes
4. Number of unused ballot papers
5. Number of ballot papers printed
6. Number of votes admitted in favour of each candidate:
	* Candidate 1 –
	* Candidate 2 –
	* Candidate 3 –
	* Candidate 4 -

All details are confirmed as true and accurate as at [insert date].

Returning Officer name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Returning Officer signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_